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**WEATHERIZATION COMMITTEE
MINUTES**

**Rescheduled REGULAR MEETING
Tuesday May 3, 2011**

The Weatherization Committee convened on Tuesday May 3, 2011
at City Hall, 301 West 2nd Street in the Executive Session Room, # 1027 in Austin, Texas.

*approved
by 23rd*

Chair Andy Ramirez called the Board Meeting to order at 9:10 a.m.

Board Members in Attendance:
Andy Ramirez and Barbra Boeta

1. APPROVAL OF MINUTES

The motion to postpone approval of the March 15, 2011 minutes to the next meeting was approved by Chair Andy Ramirez and seconded by Ms. Boeta on a 2-0 vote. Ms. Boeta was not present at the March 15th meeting and abstained from approving.

2. CITIZEN COMMUNICATION: GENERAL

There were no citizens signed up to speak.

3. OLD BUSINESS

Discussion regarding the Austin Energy Weatherization project and potential recommendations to the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Enterprise Procurement Program Advisory Committee regarding minority participation.

Larry Weis, General Manager Austin Energy, Karl Rabago, Fred Yebra and Jan Lawson, Austin Energy, discussed with the committee the recommendations provided to them regarding the weatherization program.

The committee requested that Austin Energy provide the following at the June 17th meeting;

- The Austin Energy report includes additional detail regarding subcontractor's participation.
- Differentiate and report Obligated dollars vs. Assigned dollars
- Distribution of assignments to subcontractors
- Distribute the reports to the committee members prior to the meeting
- Separate out the dollars on the report from the old funds and the newly acquired funds

Carol Hadnot, Austin Area Black Contractors Association, said she would like to see a flow chart of the entire process; how the weatherization files are handled.

On a motion by Mr. Ramirez and seconded by Ms. Boeta, they requested that Austin Energy provide a flow chart of how assignments are made at the June 17th Weatherization Committee meeting.

4. STAFF REPORTS

Staff reports were distributed and referenced throughout the meeting.

5. AGENDA ITEMS

No agenda items were discussed.

6. ADJOURNMENT

Chair Ramirez adjourned the meeting at 10:07 a.m.