

A G E N D A



Recommendation for Council Action

Austin City Council	Item ID	10226	Agenda Number	16.
---------------------	---------	-------	---------------	-----

Meeting Date:	11/3/2011	Department:	Health and Human Services
---------------	-----------	-------------	---------------------------

Subject

Authorize negotiation and execution of a renewal and amendment to the Interlocal Agreement with the CITY OF MANOR (Manor) to provide certain public health services to Manor for a one year term beginning October 1, 2011, with an option to renew for one 12-month term.

Amount and Source of Funding

Fiscal Note

There is no unanticipated fiscal impact. No fiscal note is required.

Purchasing Language:	
Prior Council Action:	City Council approved the original Interlocal Agreement with Manor on September 25, 2008.
For More Information:	Carlos Rivera, Director ATCHHSD, 972-5010; David B. Lopez, Acting Assistant Director, Public Health and Community Services Division, HHSD, 978-0303; Charles Kemp, Agenda Coordinator, 972-5023
Boards and Commission Action:	
MBE / WBE:	
Related Items:	

Additional Backup Information

On September 25, 2008, the Council approved the Interlocal Agreement with the City of Manor (Manor) regarding the provision of inspection services for food establishments and pool/spas within the incorporated area of Manor by the Environmental and Consumer Health Unit of Austin Health and Human Services Department. With the exercise of this third renewal to the original contract, an amendment is being added to clarify that HHSD will have no responsibility to inspect or permit vendors at Manor farmers markets. All other terms and conditions will remain the same for the renewal term, which begins on October 1, 2011.

Under this agreement the City of Austin will:

- Administer and enforce ordinances regulating food establishments (including plan review, permit issuance, inspections and complaint investigations).
- Provide for the inspections of custodial care facilities.
- Administer and enforce ordinances regulating swimming pools (including plan review, permit issuance, inspections

and complaint investigations).

-Assist in the preparation of civil or criminal proceedings and make staff available for testimony in court proceedings in the event suit is brought.

The City will have no responsibility to initiate or prosecute any civil or criminal suit on any complaint or case.

The Municipalities will have the following responsibilities:

- Authorize HHSD personnel to investigate and enforce certain Manor public health ordinances.
- Authorize HHSD to collect all fees for the services provided.
- Adopt ordinances and provide HHSD with certified copies to be used to enforce these agreements and
- Schedule and conduct any hearings required by ordinances or by state law.

PERFORMANCE

HHSD Related Departmental Goal: Minimize public exposure to health and environmental hazards.

The proposed renewal for this Interlocal Agreement will generate the following number of inspections monitored by department performance measures:

Inspection of approximately 35 food establishments twice a year

Inspection of 1 pool

Inspection of approximately 7 custodial care facilities for annual licensing.