

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	10587	Agenda Number	23.
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Meeting Date:	November 3, 2011
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Department:	Purchasing
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## Subject

Authorize award, negotiation, and execution of a 12-month contract with EPSIIA CORP., dba FISERV SOLUTIONS, INC., Austin, TX, or one of the other qualified offerors to RFP No. MSO0054, to provide maintenance and support of financial report storage and retrieval software in an amount not to exceed \$69,250, with four 12-month extension options in an amount not to exceed \$43,500 per extension option, for a total contract amount not to exceed \$243,250.

## Amount and Source of Funding

Funding in the amount of \$69,250 is available in the Fiscal Year 2011-2012 Operating Budget of the Financial and Administrative Services Department. Funding for the extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Best evaluated proposal of four proposals received.
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Prior Council Action:	
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For More Information:	Denise Lucas, Deputy Purchasing Officer/974-1766
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Related Items:	
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### Additional Backup Information

This contract is for the maintenance, support, and programming of the City's financial report storage and retrieval software. This software is used to make a wide variety of both summary and detailed level monthly financial reports available via a LAN-based system in an easily accessible query environment for viewing, research, and analysis. The reports are indexed, highly compressed, and archived for quick retrieval. These reports include Budget, Accounts Receivable & Payable, Grant Revenues & Expenditures, Task Orders, Purchasing, Cash Management, General Ledger, and other reports that are critical to monitoring and reporting on the City's finances. City staff at all levels rely on these reports to conduct the City's business, from high level oversight to reviewing individual transactions to ensure accuracy and completeness. This system enables users to search, locate, and retrieve specific financial data from a catalog of pre-defined reports. These reports are generated via data from the City's financial accounting system and are the primary source for the City's financial system of record. These reports are snap-shots in time and also widely used for researching historical trends and questions about past performance. There are reports available going back to Fiscal Year 1995.

A cross-functional team from the Controller's Office and Communications and Technology Management evaluated the proposals based upon compliance with functional and technical requirements, project management approach, total evaluated cost, and experience.

This request allows for the development of an agreement with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified offeror and authorize contract negotiations with this provided.

MBE/WBE solicited: 16/5

MBE/WBE bid: 0/0

#### **PROPOSAL ANALYSIS- RFP NO. MSO0054**

- a. Adequate competition.
- b. Two hundred and fifteen notices were sent, including 16 MBEs and 5 WBEs. Four proposals were received, with no response from the MBE/WBEs.

#### **APPROVAL JUSTIFICATION**

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with the Controller's Office's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.