

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

10605

Agenda Number

33.

Meeting Date:

November 10, 2011

Department:

Purchasing

## Subject

Authorize award and execution of a 36-month requirements supply contract with HORIBA JOBIN YVON INC., Edison, NJ, SIRCHIE ACQUISITION COMPANY LLC, Youngsville, NC, and TRI-TECH INC., Southport, NC to provide forensic supplies in an estimated amount not to exceed \$184,576 each and combined, with three 12-month extension options in estimated amounts not to exceed \$74,221 each and combined for the first extension option, \$81,643 each and combined for the second extension option, and \$89,807 each and combined for the third extension option, for a total estimated contract amount not to exceed \$430,247 each and combined.

## Amount and Source of Funding

Funding in the amount of \$46,469 is available in the Fiscal Year 2011-2012 Operating Budget of the Austin Police Department. Funding for the remaining 26 months of the original contract period and extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing  
Language:

Lowest bids meeting specification of four bids received.

Prior Council  
Action:For More  
Information:

Colleen Athey, Buyer II, 972-4012

Boards and  
Commission  
Action:

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Related Items:****Additional Backup Information**

This contract will provide forensic supplies for the Forensics Unit of the Austin Police Department (APD). These supplies will assist in the forensic analysis and preservation of evidence collected during the course of APD investigations. Some of the supplies to be purchased under this contract include fingerprint powder, barrier tape, tweezers, and scalpels.

MBE/WBE solicited: 2/2

MBE/WBE bid: 0/0

**BID TABULATION**

IFB No. CE A0031REBID

Forensics Supplies  
(36 line items)

**Vendor****Total Price for a 12-Month Period**

Horiba Jobin Yvon Inc.  
Edison, NJ

\$50,567.95

Tri-Tech Inc.  
Southport, NC

\$60,351.45

Sirchie Acquisition Company  
Youngsville, NC

\$67,586.25

GT Distributors Inc.  
Austin, TX

\$105,259.72

This contract will be split amongst the three lowest bidders in order to provide the lowest cost to the City. Each line item will be awarded to the lowest bidder meeting specification.

The expenditures for the first 12 months of this contract are estimated to be \$55,763.

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. One hundred and nineteen notices were sent, including two MBEs and two WBEs. Four bids were received, MBEs and WBEs did not respond.
- c. The pricing offered represents a 4% increase from the last contract award in December 2006.

**APPROVAL JUSTIFICATION**

- a. Lowest bids received.
- b. The Purchasing Office concurs with the Austin Police Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.