



**CITY OF AUSTIN FIRE FIGHTERS' AND POLICE OFFICERS CIVIL SERVICE COMMISSION  
REGULAR MEETING MINUTES  
(MONDAY, NOVEMBER 7, 2011)**

The City of Austin Firefighters' & Police Officers Civil Service Commission convened in a regular meeting on Monday, November 7th, 2011 at 301 West 2<sup>nd</sup> Street, Council Chambers, in Austin, Texas.

**Commission Member Gary Cobb called the Commission Meeting to order at 9:04 a.m.**

**Commission Members in Attendance:**

Gary Cobb  
Stephen Edmonds  
Herbert Martinez

**Staff in Attendance:**

Barry Cook, Civil Service Administrator  
Patti Carlson, Civil Service Coordinator  
Meghan Riley, Assistant City Attorney

**1. APPROVAL OF MINUTES**

- a. The minutes from the meeting of October 3rd, 2011 were approved on Commission Member Stephen Edmonds' motion and Commission Member Herbert Martinez's second. The vote passed 3-0-0.

**2. NEW BUSINESS**

- a. The Commission acted upon an Austin Fire Department applicant's request to appoint a board to examine the applicant and submit a report to the Commission stating whether or not the applicant is in satisfactory psychological and emotional health to serve as a firefighter per the Texas Local Government Code Section 143.022(c).

A Commission order was issued to appoint a three psychologist board to examine the applicant on Commission Member Stephen Edmonds' motion and Commission Member Herbert Martinez's second. The vote passed 3-0-0. A Commission Order was signed by the Commission members.

- b. The Commission acted upon the proposed meeting schedule for 2012. The schedule was approved on Commission Member Stephen Edmond's motion and Commission Member Herbert Martinez's second. The vote passed 3-0-0.
- c. Barry Cook, Civil Service Coordinator, presented training regarding hiring processes for Police Officers and Firefighters. The training included sections for this topic as covered in Chapter 143, Local Government Code, applicable contracts between the City of Austin and the Austin Police Association, and the Austin Fire Fighters Association, Local 975, and Civil Service Commission Rules.

### **3. STAFF BRIEFINGS**

- a. Barry Cook, City of Austin Civil Service Administrator, provided a staff report on the status of promotional exams, upcoming Assessment Centers, and a disciplinary hearing for a police officer. He also briefed the Commission regarding the Civil Service Office's role with the Fire Department's hiring process expected in 2012.

### **4. CITIZEN COMMUNICATION: GENERAL**

(none)

### **5. ADJOURN**

Commission Member Gary Cobb adjourned the meeting at 10:07AM without objection.