

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	11115	Agenda Number	52.
Meeting Date:	December 8, 2011			
Department:	Purchasing			
Subject				
Authorize award and execution of a 36-month requirements service contract with RZ COMMUNICATIONS, INC., Austin, TX, (MBE /MH) to provide installation and repair services of Motorola Radios and support equipment in an estimated amount not to exceed not to exceed \$1,500,000, with three 12-month extension options in an estimated amount not to exceed \$500,000 per extension option, for an total estimated contract amount not to exceed \$3,000,000.				
Amount and Source of Funding				
Funding in the amount of \$70,000 is available in the Fiscal Year 2011-2012 Operating Budget of the Financial and Administrative Services Department, Communication and Technology Management, Wireless Services. Funding in the amount of \$305,000 is available in the Fiscal Year 2011-2012 Capital Budget of the Austin Police Department. Funding for the remaining 27 months of the original contract period and extension options is contingent upon available funding in future budgets.				
Fiscal Note				
A fiscal note is attached.				
Purchasing Language:	Lowest bid of three bids received.			
Prior Council Action:				
For More Information:	Wilbur Jones, Buyer I, 972-4013			
Boards and Commission Action:				
MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.			

**Related Items:****Additional Backup Information**

This contract will provide for the installation and maintenance of City-owned two-way radios and other peripheral equipment such as vehicle emergency lights and siren units, mobile data equipment and printers, mobile video systems, electronic shotgun mounts, and radar units.

The Wireless Communications Services Division (WCSD) maintains radios and other mobile and fixed station equipment installations for City departments and for external agencies through interlocal agreements. This contract will provide WCSD with an alternate method of service delivery when the workload exceeds the capacity of existing staff.

MBE/WBE solicited: 13/7

MBE/WBE bid: 1/0

**BID TABULATION**

IFB No. WDJ0038

Installation and Repair Services of Motorola Radios and Support Equipment  
(1 line item)

**Vendor****Total Bid Amount**

RZ Communications, Inc. (MBE)  
Austin, TX

\$500,000

All Points Communications  
Georgetown, TX

\$650,000

S & P Communications  
Round Rock, TX

\$1,000,000

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition
- b. One hundred forty-six notices were sent, including thirteen MBEs and seven WBEs. Three bids were received including one MBE and no WBEs.
- c. The pricing offered represents no change from the last contract awarded in June 2007.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received. RZ Communications, Inc. is the current provider of this service.
- b. The Purchasing Office concurs with the Wireless Communication Services Division's recommended award.

c. Advertised in the Austin American-Statesman and on the Internet.