

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

11124

Agenda Number

59.

Meeting Date:

December 8, 2011

Department:

Purchasing

Subject

Authorize award and execution of Amendment No. 1 to a 36-month contract with MEC ASSOCIATES OF AUSTIN, LLP, Austin, TX for medical surveillance services for the Watershed Protection Department, to add funding for the remaining 12-months of the initial 36-month contract period in an estimated amount not to exceed \$27,655 with three additional 12-month extension options in an estimated amount not to exceed \$27,655 per option, for a revised total estimated contract amount not to exceed \$165,930.

Amount and Source of Funding

Funding in the amount of \$16,132 is available in the Fiscal Year 2011-2012 Operating Budget of the Watershed Protection Department. Funding for the remaining 7 months of the original contract and remaining extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing
Language:

Contract Amendment

Prior Council
Action:For More
Information:

Brenda Helgren, Sr. Buyer/974-9141

Boards and
Commission
Action:

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Related Items:

Additional Backup Information

The agreement is for medical surveillance required to monitor the fitness, health, and safety of Watershed Protection personnel. Simple preventative treatment is necessary for various staff, including inspectors and field operation staff.

The agreement consists of the following services:

- provide preventative services,
- detect new employee medical problems or conditions which may preclude the employee's participation in certain activities that may expose the employee to unacceptable health risks,
- facilitate on-going annual medical surveillance exams,
- monitor exposure-related health impacts through the use of post-exposure exams in the event of an accidental exposure,
- conduct termination examinations at the end of employment to document health effects on an employee that may be a result of their employment,

Rigorous medical surveillance is required for staff that may come in contact with known and unknown hazardous or toxic materials. This is particularly true for three teams, whom may also work in confined spaces:

- Spills and Complaints Response Program staff who respond to hazardous and non-hazardous material spills and citizen pollution complaints 24-hours a day, 7 days a week through the City's Pollution Hotline. SCRP is often the first responder, and begins the determination of the pollutants and extent of contamination, acts to get containment set up, attempts to identify the responsible party and ensure that the responsible party mitigates the pollution problem in a way that least impacts the environment.
- Stormwater Discharge Permit Program staff who mitigates pollutant discharges and spills at fixed sites.
- Stormwater Monitoring staff who install and maintain computerized, remote controlled equipment in storm drains to monitor flow rates and water quality of stormwater runoff discharges from various land use areas.

This contract was competitively bid and awarded in 2009. This recommended Council action is to approve Amendment No. 1 for \$27,655 and the authorization to enter into the final three 12-month option periods for \$27,655 when appropriate, for a final contract value of \$165,930.

Contract Summary		
Contract History	Description	Amount
Original Contract	36-month contract for safety shoes with three 12 month extension options	\$55,310
	Total Cumulative Amount	\$55,310
Proposed Amendment No. 1	Funding for the remaining 12 months of the 36-month agreement.	\$27,655
Remaining extension options	Three remaining 12-month extension options	\$82,965

	Total contract amount	\$165,930	