

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

11157

Agenda Number

65.

Meeting Date:

December 8, 2011

Department:

Purchasing

Subject

Authorize award, negotiation, and execution of a 36-month requirements service contract with YANEZ TENNIS, Austin, TX, for management and operation of Pharr Tennis Center, in an amount not to exceed \$138,000 with two 36-month option periods in an estimated amount not to exceed \$138,000 per extension period, for a total estimated contract amount not to exceed \$414,000.

Amount and Source of Funding

Funding in the amount of \$38,333 is available in the Fiscal Year 2011-2012 Operating Budget of the Parks and Recreation Department. Funding for the remaining two years of the initial contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

**Purchasing
Language:**

Best evaluated of two responses received.

**Prior Council
Action:**

October 6, 2011 – postponed to December 8, 2011, to allow Parks and Recreation Board review.

**For More
Information:**

Sharon Patterson, Senior Buyer/972-4014

**Boards and
Commission
Action:**

Recommended by the Parks and Recreation Board.

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Related Items:

Additional Backup Information

As requested by City Council on October 6, 2011, the Parks and Recreation Department (PARD) held a community tennis engagement meeting on October 22, 2011. The engagement was held to gather stakeholder input regarding the Tennis Contract at Pharr Tennis Center. Goals of the engagement meeting were to get community input regarding 1) the professional management of the facility, 2) the programming and open play needs of the community and 3) how to maximize court usage. The community identified five recommendations: 1) adult and junior programming, 2) allow the facility manager to set guidelines for court usage decisions, 3) create an equal court distribution between open play and programming, 4) keep things the same, and 5) refurbish the two tennis courts at Patterson Park and include them with Pharr Tennis Center.

Both the results of the community engagement and the Park staff recommendation were presented to the Parks and Recreation Board on October 25, 2011. After reviewing the community engagement results and a staff evaluation of daily playing patterns, the Parks Board approved recommended schedule for lessons and clinics.

At the direction of the Parks Board, PARD will provide the Parks Board with an update after one year.

This contract with Yanez Tennis is for the management and operation of Pharr Tennis Center for PARD. The tennis center provides quality tennis instruction for the citizens of Austin. PARD currently does not have the staff for the level of tennis instruction, operation, and experience to manage a tennis center. Pharr Tennis Center includes eight lighted courts and one lighted backboard. Yanez Tennis will manage the collections of court fees, court reservations, provision of lessons, and tennis programs. Yanez Tennis will also be allowed to use the courts for programming of lessons and clinics for a court fee rate approved by the City. Yanez Tennis also agrees to support the use of the facility by the Austin Independent School District (AISD) for special events during the school year. There is no charge for AISD to use these courts. The City shall pay a monthly management fee to Yanez Tennis for the management and operation of Pharr Tennis Center. In addition, a separate management fee shall be provided to administer the National Junior Tennis League (N.J.T.L.) summer program from the Pharr Tennis Center.

The Parks and Recreation evaluation team, consisting of representatives from Program Administration, Contract Compliance, and Budget and Financial areas, evaluated the responses based on qualifications for operation and management of a Tennis Center system concept and solutions that includes: programming, experience in the National Junior Tennis League, neighborhood and community involvement, certifications, customer service, business and staffing plans, training, management of Pro-Shop and Concessions, qualifications, and experience.

This request allows for the development of an agreement with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected offeror, negotiations will cease with the respondent.

MBE/WBE solicited: 13/6

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. There were one hundred and ninety-one notices sent out, with thirteen MBE and six WBE firms listed for these services. Two responses were received. With no responses received from MBE /WBEs.
- c. There is no expected increase to the management fee for the daily operation compared to the last contract award October 2003.

APPROVAL JUSTIFICATION

- a. Best Qualified response, the other respondent, Rippner LLC, withdrew its bid.
- b. The Purchasing Office concurs with the Parks and Recreation Departments recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.