



MEMORANDUM

TO: Mayor and City Council

FROM: Greg Guernsey, Director
Planning and Development Review Department

DATE: November 29, 2011

SUBJECT: C14-2011-0121 (13825 FM 2769) Postponement Request

The Planning and Development Review Department would like to request a postponement of the above mentioned case to January 12, 2011. The staff is requesting this postponement because the applicant was granted a postponement of this case to the December 20, 2011 Zoning and Platting Commission meeting.

The postponement request was made in a timely manner and meets the City Council's policy. If you need additional information, please contact Sherri Sirwaitis at 974-3057.

Greg Guernsey, Director
Planning and Development Review Department

xc: Marc Ott, City Manager
Sue Edwards Assistant City Manager