A U S T I N C I T Y C O U N C I L

AGENDA

Recommendation for Council Action

Austin City Council	Item ID	11166	Agenda Number	22.

Meeting Date:	12/15/2011	Department:	Austin Police Department

Subject

Authorize negotiation and execution of an Interlocal Agreement between the City of Austin and The University of Texas at Austin for services in an amount not to exceed $36,500 to conduct two (2) full-day workshops per year focusing on business writing and meeting facilitation for continuing education credit.

Amount and Source of Funding

Fiscal Note

Purchasing Language:	
Prior Council Action:	
For More Information:	Brian Manley, Commander / 974-5030
Boards and Commission Action:	
MBE / WBE:	
Related Items:	

Additional Backup Information

This action will authorize the execution of an Interlocal Agreement with the University of Texas at Austin for services in an amount not to exceed $36,500 to conduct two (2) full-day workshops per year focusing on business writing and meeting facilitation for continuing education credit for Austin Police Department employees.

Certificates of Continuing Education Units (CEUs) will be awarded for this training. To be eligible for CEU credit, participants must attend a minimum of 90% of the scheduled training. Also, they must demonstrate understanding of the intended learning outcomes. The trainer of record has sole authority for authorizing the award of CEUs. This training is available to sworn managers and serves as a single source of training for management amongst sworn managers.

Under this agreement, the Austin Police Department agrees to reimburse the University of Texas at Austin for services in an amount not to exceed $36,500, including fees and expenses. This agreement is effective on the date the agreement is signed by the last of the parties ("Effective Date"). This Contract shall terminate on August 31, 2014. The Performing Party will have the option to renew this agreement for two (2) additional one (1) year terms.