



## **City of Austin**

### **Summary of Revisions to the Citizen Participation Plan (CPP)**

The City of Austin receives federal grant entitlement funds annually from the U.S. Department of Housing and Urban Development (HUD) for affordable housing, community development, economic development and public services. The four entitlement grants include: Community Development Block Grant (CDBG), HOME Investment Partnership Program, Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). HUD requires participating jurisdictions to adopt a Citizen Participation Plan (CPP) that encourages the public to participate in the development of the following federal reports: The Five-Year Consolidated Plan, annual Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER).

The Neighborhood Housing and Community Development (NHCD) Office is proposing changes to the existing Citizen Participation Plan (CPP) with the intent to establish a more efficient process and increase public awareness and public participation in the development of these reports and administration of federal dollars. The following amendments are offered as a summary of the substantive proposed changes. In addition, the attached includes edits that serve to clarify or update general information throughout the CPP.

**1) Page 6 – Revision to Section E No. 2, related to the notification process serves to enhance public participation by utilizing City of Austin publications and media (television, print, electronic) that will maximize use of City resources and reach an increased number of Austin residents by direct mail. Related to federal publications referenced above, NHCD will notify the public about public hearings, comment periods, public meetings, and additional opportunities for public feedback through communications outlets that are designed to increase public participation and generate quantifiable feedback/results. NHCD will utilize the following notifications mechanisms as available: City of Austin utility bill inserts (distribution to approximately 410,000 households, 2011); City of Austin web site; and Channel 6, the municipally-owned cable channel. In addition, NHCD will use other available media (print, electronic, television) to promote public feedback opportunities. Notifications will be published in English and Spanish.**

**2) Page 9 – Replacement of Exhibit 1 with the NHCD Investment Plan to reflect an updated list of programs and activities. The NHCD Investment Plan was developed during the FY 2009-14 Consolidated Plan process and provides a framework to reflect activities and services the City of Austin administers with federal and local funds. These include programs funded by HUD entitlement grants. The Exhibit will be updated as programs and activities change.**

**3) Page 7 – Revision to Section G, to provide clarification in compliance with the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, as amended.**

## Public Hearings

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The public is invited to provide input at the following public hearings on proposed changes to the Citizen Participation Plan (CPP):

- **6:30 PM Tuesday, December 13, 2011:** Before the Community Development Commission (CDC), NHCD Office, Conference Room 400A, 1000 East 11<sup>th</sup> Street
- **4:00 PM Thursday, December 15, 2011:** Before the Austin City Council at City Hall, City Council Chambers, 301 W. Second Street

## Public Comment Period

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The public is invited to review the CPP during the public comment period, November 23 through December 7, 2011. The document will be available on NHCD's web site, [www.austintexas.gov/housing](http://www.austintexas.gov/housing) and at the following community locations:

- Austin Central Public Library, 800 Guadalupe (Central)
- Austin Resource Center for the Homeless, 500 East 7<sup>th</sup> Street (Central)
- East Austin Neighborhood Center, 211 Comal (East)
- Neighborhood Housing and Community Development Department, 1000 East 11<sup>th</sup> Street, Suite 200 (East)
- Rosewood-Zaragosa Neighborhood Center, 2800 Webberville Road (East)
- St. John's Neighborhood Center, 7500 Blessing (North East)
- AIDS Services of Austin, 7215 Cameron Road (North)
- Housing Authority of the City of Austin, 1124 S IH 35 (South)
- South Austin Neighborhood Center, 2508 Durwood (South)
- Pleasant Hill Library Branch, 211 East William Cannon (South)

## Written Comments

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Written comments may be submitted until 5 PM on December 7, 2011. Please include a name, address, and phone number.

Mail to:

Neighborhood Housing and Community Development Office

Attn: Patricia Bourenane


PO Box 1088

Austin, Texas 78767

Email: [www.austintexas.gov/connect/email\\_nhcd.htm](http://www.austintexas.gov/connect/email_nhcd.htm)

For additional information, call the NHCD Office at 974-3100 (voice) or 974-3102 (TDD).

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*The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.  For assistance please call 974-2210 OR 974-2445 TDD.*