



**HISTORIC LANDMARK COMMISSION  
OPERATIONS COMMITTEE  
THURSDAY, OCTOBER 5 2011 – 5:00 P.M.  
ROOM 500, ONE TEXAS CENTER  
505 BARTON SPRINGS ROAD  
AUSTIN, TEXAS**

**CURRENT COMMITTEE MEMBERS:**

*X Laurie Limbacher*  
*A John Rosato*

*X Joe Arriaga*  
*X Leslie Wolfenden-  
Guidry (alternate)*

**ANNOTATED AGENDA**

**CALL TO ORDER: 5:10 P.M.**

**1. CITIZEN COMMUNICATION: NONE**

**2. APPROVAL OF MINUTES**

1. September 20, 2011

**Motion: Approve the minutes for the September 20, 2011 public hearing of the Operations Committee (Wolfenden/Limbacher). Vote: 3-0.**

**3. DISCUSSION AND POSSIBLE ACTION ON A LOCAL HISTORIC DISTRICT DESIGN STANDARDS TEMPLATE.**

Attendees: Chad Shaw, City of Austin Attorney, Tere O'Connell, Board Member, Heritage Society of Austin, Jacqui Schraad, Executive Director, Heritage Society of Austin

Committee recommended presenting the LHD Design Standards Template to the full Historic Landmark Commission for endorsement.

Possible future discussion items:

- a) Develop a policy to allow applicants to request a variance from LHD Design Standards requirements.

**4. DISCUSSION AND POSSIBLE ACTION ON THE LOCAL HISTORIC DISTRICT NOMINATION APPLICATION AND INSTRUCTIONS.**

Presenter: Alyson McGee, Deputy Historic Preservation Officer.

Recommendations of Committee:

- a) Revise language to reflect clearer direction regarding requirements for context language. Request staff research best practices for developing context statements.
- b) Scheduled another meeting of Operations Committee on November 30, 2011 for further review.
- c) Request City Attorney attend November 30, 2011 meeting.

**4. DISCUSSION AND POSSIBLE ACTION ON THE LOCAL HISTORIC DISTRICT TAX ABATEMENT PROGRAM POLICIES AND APPLICATION FORM.**

Presenter: Alyson McGee, Deputy Historic Preservation Officer.

Recommendations of Committee:

- a) Scheduled another meeting of Operations Committee on November 30, 2011 for further review.
- b) Request City Attorney attend November 30, 2011 meeting.

**5. NEW BUSINESS**

Next meeting of the Operations Committee is scheduled for Wednesday, November 30, 2011 at 5:00 pm.

**ADJOURNMENT: 6:30 P.M.**