



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &
Small Business Procurement Program Advisory Committee**

January 3, 2012

Board & Commission Room 1101

301 W. 2nd Street, City Hall

Austin, Texas

5:30 p.m

AGENDA

1. CALL TO ORDER

2. APPROVAL OF MINUTES

Approval of the committee minutes from the December 6, 2011 regular meeting.

3. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

4. OLD BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Reporting of procurement opportunities on the Circuit of the Americas (COTA) project.
- b. Update from Austin Energy and the Weatherization Committee regarding the Weatherization Assistance Program.
- c. Update regarding Mentor Protégé initiative and the creation of a Working Group.
- d. Establish agenda topics for the MBE/WBE Procurement Advisory Committee Annual Review and Work Plan 2012 Work Session scheduled Tuesday, January 24, 2012.

5. STAFF REPORTS

- a. Report status regarding Council Agenda date for the proposed Third Party Resolution.
- b. Monthly report and update from Small & Minority Business Resources Department (SMBR) regarding the Small Business Construction Program (SBCP).
- c. Monthly report and update from Small & Minority Business Resources Department (SMBR) regarding Request for Changes and Council Awards.

6. AGENDA ITEMS

Discussion and possible action on setting agenda items for the proposed regular meeting on February 7, 2012.

7. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Jolene Cochran at Small & Minority Business Resources Department, at 974-7673, for additional information; TTY users route through Relay Texas at 711. For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Procurement Program Advisory Committee, please contact Jolene Cochran at 974-7673.