



**DESIGN COMMISSION
MONDAY, APRIL 25, 2011, 5:45PM
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101
301 W. SECOND STREET AUSTIN, TEXAS 78701**

Current Commission Members

<input type="checkbox"/> P___ Bart Whatley (BW) – Chair	<input type="checkbox"/> P___ Juan E. Cotera (JC)
<input type="checkbox"/> A___ Jeannie Wiginton (JW) – Vice Chair	<input type="checkbox"/> P___ David Knoll (DK)
<input type="checkbox"/> P___ James Shieh (JS) – Secretary	
<input type="checkbox"/> P___ Richard Weiss (RW)	
	<input type="checkbox"/> P___ Jorge Rousselin (COA - PDRD) Staff Liaison
	<input type="checkbox"/> P___ Christine Freundl(COA-PDRD)

Meeting Minutes

CALL TO ORDER BY CHAIR WHATLEY AT 6:12 PM

[J. Wiginton not present]

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES

A. Discussion and action on the March 28, 2011 Design Commission regular meeting minutes.
The motion to approve the minutes as drafted made by: J. Shieh; Second by D. Knoll was approved on a vote of [5-0] [J. Wiginton not present].

B. April 1, 2011 By Laws/Policies and Procedures Committee meeting minutes –
The motion to approve the minutes as drafted made by: J. Cotera; Second by D. Knoll was approved on a vote of [5-0] [J. Wiginton not present].

3. NEW BUSINESS

A. Discussion and action on the design development submittal of the Southern Walnut Creek Hike and Bike Trail located at 5200 1/2 Bolm Rd. (Frank Del Castillo, MWM Design Group).

Richard Duane gave an introduction to the project and Ms. Mary Maza gave a presentation on the project. Mr. Tim Urban gave details on the project to the commission.

The motion to support trail as presented with comments as discussed on Dias made by J. Cotera; Second by R. Weiss was approved on a vote of [5-0]. [J. Wiginton not present]

- B. Briefing of Willie Nelson statue located at Block 21, Willie Nelson Blvd. (Arthur Anderssen, Capital Area Statues, inc.)

Arthur Anderssen of cast presented the statue project.

The motion to support statue and application as submitted made by J. Cotera; Second by J. Shieh was approved on a vote of [5-0]. [J. Wiginton not present].

- C. Briefing on the Planning and Development Review Department Proposed FY 2012 Budget. (George Adams, Assistant Director, COA-PDRD).

Motion to postpone to May Meeting at the request of staff made by B. Whatley; Second by D. Knoll was approved on a vote of [5-0]. [J. Wiginton not present].

4. OLD BUSINESS

- A. Non-Urban Project Review Working Group report on Design Commission recommendations addressing Council Resolution No. 20100819-035 regarding the formation of recommendations for design guidelines for infrastructure projects commissioned by the City of Austin, including Austin Energy, the Austin Water Utility, and other city-owned enterprises and departments. (Commissioner Shieh);

Commissioner Shieh gave a report from the non-urban project review working group.
No motion/ Action by commission. [J. Wiginton not present].

- B. Discussion and action on the Bylaws/Policies & procedures Committee recommendations to craft draft procedures for internal administrative functions of the Design Commission. (Chair Whatley);
Discussion on project pathway. No action by commission. [J. Wiginton not present].

- C. Discussion and action on Bylaws/Policies & procedures Committee recommendations to craft modifications to the Project Submittal Consideration Sheet to add field on Alternative Equivalent Compliance to submittal checklist. (Chair Whatley)

The motion to approve changes to project review sheet as drafted made by R. Whatley; Second by J. Cotera was approved on a vote of [5-0]. [J. Wiginton not present].

- D. Discussion and action on drafting a support letter for the vacant position on the Design Commission.

The motion to appoint Commissioner Cotera to execute letter of support for vacant position on Design Commission made by J. Cotera; Second by J. Shieh was approved

on a vote of [5-0] with a friendly amendment as noted below. [J. Wiginton not present].

Friendly amendment to craft list of bullet points:

- **Work that has been accomplished**
- **Work Council wants the commission to do**
- **Design expertise**
- **How it affects our work**
- **9 month vacancy has caused the commission to be dysfunctional**
- **Consideration of landscape architects**

E. Discussion and action on nominations for Downtown Commission Liaison.

Motion to postpone to May meeting made by J. Shieh; Second by D. Knoll was approved on a vote of [5-0] [J. Wiginton not present].

5. COMMITTEE AND TASK FORCE REPORTS

- a. Standing Committees Reports - **None**
- b. Liaison Reports: - **Report by Commissioner Shieh on Riverside Project.**
- c. Appointment of Committee/Taskforce members by Chair: - **None**

6. STAFF BRIEFINGS

- a. Project updates
Downtown Austin Plan Update
Staff Liaison Jorge E. Rousselin provided a briefing to the Commission on the Downtown Austin Plan including upcoming public meetings including the Planning Commission and the Airport Blvd Form-Based Code Initiative.

7. FUTURE AGENDA ITEMS

- a. Library Project.
- b. Formula One

8. ANNOUNCEMENTS

- a. Chair Announcements - **Letter of resignation by Commissioner Weiss**
- b. Items for Commission Members- **None**
- c. Items from City Staff- **None**

ADJOURNMENT 7:50 PM by consensus