



**DESIGN COMMISSION**  
**MONDAY, JUNE 27, 2011, 5:45PM**  
**AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101**  
**301 W. SECOND STREET AUSTIN, TEXAS 78701**

**Current Commission Members**

__P__ Bart Whatley (BW) – Chair __P__ Jeannie Wiginton (JW) – Vice Chair __P__ James Shieh (JS) – Secretary	__A__ Juan E. Cotera (JC) __P__ David Knoll (DK)  __P__ Jorge Rousselin (COA - PDRD) Staff Liaison __P__ Christine Freundl(COA-PDRD)
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**Meeting Minutes**

**CALL TO ORDER BY CHAIR WHATLEY AT 5:56 PM**

**[ J. Cotera not present with unexcused absence]**

**1. CITIZEN COMMUNICATION: None**

**2. APPROVAL OF MINUTES**

- A.** Discussion and action on the May 23, 2011 Design Commission regular meeting minutes.  
**The motion to approve the minutes as drafted made by: J. Wiginton; Second by J. Shieh was approved on a vote of [4-0] [J. Cotera not present].**

**3. NEW BUSINESS**

- A.** Briefing on Austin Energy's Stoney Ridge Substation Project. (Kathy Strittmatter, Austin Energy)  
Ms. Kath Strittmatter gave a presentation on the Stony Ridge substation public process.  
Ms. Donna Carter provided the project overview.

**The motion to provide general support of the project was approved by consensus. No further action.**

- B.** Presentation and discussion on Form-based Code Institute webinar: *Integrating More Sustainable Design into Form-Based Codes: A Recorded Webinar*. (Staff Liaison, Jorge E. Rousselin, COA-PDRD)

Presentation of Form-Based Code Institute webinar.  
**No action taken by commission.**

#### **4. OLD BUSINESS**

- A.** Discussion and action on the Non-Urban Project Review Working Group's recommendations addressing Council resolution No. 20100819-035 regarding the formulation of recommendations for design guidelines for infrastructure projects commissioned by the City of Austin, including Austin Energy, the Austin Water Utility, and other city-owned enterprises and departments, (Commissioner Shieh).

Commissioner Shieh presented a summary of the workforce group recommendations.

**The motion to send back to Working Group for a revised draft and bring back to Design Commission made by J. Wiginton; Second by D. Knoll was approved on a vote of [4-0]. [J. Cotera not present].**

- B.** Discussion and action on nominations for Downtown Commission Liaison;

**The motion to request nomination working group to craft a recommendation for a nomination made by J. Wiginton; Second by J. Shieh was approved on a vote of [4-0]. [J. Cotera not present].**

- C. From Addendum:** Discussion and possible action on the Planning and Development Review Department Proposed FY 2012 Budget. (George Adams, Assistant Director, COA-PDRD)

**The motion to have executive committee to meet and come up with recommendations made by J. Shieh; Second by D. Knoll was approved on a vote of [4-0]. [J. Cotera not present].**

#### **5. COMMITTEE AND TASK FORCE REPORTS**

- a. Standing Committees Reports - **None**
- b. Special Committees Reports– **None**
- c. Policy Task Force Reports: - **None**
- d. Liaison Reports:
  - **Commissioner Shieh gave an update on the East Riverside Master Plan on a meeting to discuss the Regulating Plan.**
  - **Commissioner Knoll gave an update on the Congress Avenue roll-out of reverse angle parking and parking issues.**
- e. Appointment of Committee/Taskforce members by Chair: - **None**

#### **6. STAFF BRIEFINGS**

- a.** Project updates – Downtown Austin Plan Update - Staff Liaison Jorge E. Rousselin provided a briefing to the Commission on the Airport Blvd. Form-based Code Initiative.

**7. FUTURE AGENDA ITEMS**

- a. Library Project
- b. West Enfield AEC
- c. Subchapter E Update
- d. Project submittal timeline

**8. ANNOUNCEMENTS**

- a. Chair Announcements - **None**
- b. Items for Commission Members- **None**
- c. Items from City Staff- **None**

**ADJOURNMENT 9:01 PM by consensus**