

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	12021	Agenda Number	52.
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Meeting Date:	January 12, 2012
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Department:	Purchasing
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Subject

Authorize award and execution of a contract through the Texas Multiple Award Schedule (TXMAS) with ROCKFORD BUSINESS INTERIORS, Austin, TX, for the purchase and installation of modular and free standing system furniture at the Economic Growth and Redevelopment Office's Entrepreneur Center in an amount not to exceed \$81,020.97.

Amount and Source of Funding

Funding is available in the Fiscal Year 2011-2012 Operating Budget of the Economic Growth and Redevelopment Services Office.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	
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Prior Council Action:	
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For More Information:	Cruz Banda, Buyer II, 974-2133
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Boards and Commission Action:	
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MBE / WBE:	This Cooperative Purchase is exempt from the MBE /WBE Ordinance. This exemption is in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Related Items:	
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Additional Backup Information

This contract is for the purchase and installation of modular furniture for the Economic Growth and Redevelopment Services Office's (EGRSO), Small Business Development Program (SBDP). Austin's 38,000 small businesses are vital to the local economy and provide about 40% of local jobs. To support small businesses, EGRSO-SBDP provides a variety of services for small business owners, including an "Entrepreneur Center" established in leased office space at the Brodie Oaks Center.

This purchase will furnish and equip the Entrepreneur Center, which will feature a dedicated training room for small business training classes and provide space for new small business programs. The Entrepreneur Center will include a state-of-the-art training room capable of accommodating up to forty-six small business owners, a small conference room and computer workstations for use by small business owners, a reception area, and workspace for a limited number of staff assigned to new programs.

SBDP anticipates hosting about 100 classes per year at this location, which will provide training for approximately 2,000 existing and potential small business owners. The Entrepreneurial Center will also offer one-on-one business coaching sessions and counseling on U.S. Small Business Administration (SBA) loan programs. SBDP also expects to locate several potential new programs at the Entrepreneur Center. Examples include an innovative public-private loan program that will fund small business expansions and create jobs, and a potential incentive program that will foster the creation and expansion of small businesses.

This purchase will be made through a TXMAS cooperative contract with Rockford Business Interiors. Rockford Business Interiors is contracted through TXMAS to provide various types of business furniture to other public entities state-wide. This cooperative purchasing program is coordinated by the State of Texas, Comptroller of Public Accounts and allows the City to use TXMAS contracts that have been developed from contracts competitively bid and awarded by the General Services Administration's Federal Supply Service.