

## **MEMORANDUM**

TO: Mayor and Council

FROM: Greg Guernsey, Director

Planning and Development Review Department

DATE: December 14, 2011

SUBJECT: C14-2011-0016 – Helms Condominiums

The applicant is requesting that this case be postponed to the March 22nd Council agenda. This case was postponed at the Planning Commission.

Greg Guernsey, Director

Planning and Development Review Department

x: Marc A. Ott, City Manager Sue Edwards, Assistant City Manager