



**Sustainable Food Policy Board
APPROVED**

**NOVEMBER MEETING MINUTES
Monday, November 28, 2011**

The Sustainable Food Policy Board (SFPB) convened on Monday, November 28, 2011, at Boards and Commissions Room, 301 W. Second Street, Austin, Texas.

Chair Paula McDermott called the meeting to order at 12:35pm.

Board Members in Attendance:

Marla Camp, Vice-Chair	Paige Hill	Michele Murphy-Smith
Erin Flynn	Katie Kraemer	Katherine Nicely
Shirene Garcia	Melanie McAfee	Ronda Rutledge
Kathy Golson	Paula McDermott – Chair	Toni Tipton-Martin

Absent Board Members:

Arthur D'Andrea

Staff in Attendance:

Stephnie Connell, HHSD Edna Staniszewski, HHSD Jake Stewart, PARD

CALL TO ORDER

1. CITIZEN COMMUNICATION

None

2. APPROVAL OF MINUTES OF OCTOBER 23, 2011.

Vice Chair Ronda Rutledge made motion to approve minutes. Member Kathy Green seconded motion. Motion passed 10-0-0.

(Member Marla joined meeting at 12:45pm)

3. STAFF BRIEFING ON WATER AND GROWING FOOD – (JAKE STEWART, PARKS AND RECREATION DEPT)

Jake Stewart gave an update on water and growing food. If a farmer needs assistance or has questions regarding irrigation meter and commercial rates, have them contact him.

(Member Paige joined the meeting at 12:52pm)

They have also discussed rainwater collection at the Gus Garcia Gardens that will be breaking ground in the first quarter next year if things go as planned.

There is discussion of a community garden to be placed at Patterson Park but some homeowners have doubt about the park being an appropriate place for a community garden. A community meeting will be taking place that Jake plans to attend.

4. DISCUSS AND TAKE APPROPRIATE ACTION

- **Follow-up on letters to council – drought support for farmers and Imagine Austin (Paula McDermott)**

There was a letter presented to the planning commission and one presented to council. Chair Paula McDermott discussed the letters to the board.

- **Approval of 2012 Meeting dates**

The following was discussed on meeting dates:

- ❖ December executive meeting will not be held
- ❖ December full board meeting moved to the 3rd Monday instead of the 4th Monday due to the City of Austin Holiday.
- ❖ October 22 to be changed to October 21 for a community meeting.
- ❖ As well as the May meeting to be a community meeting

Vice-Chair Ronda made motion to approve dates discussed. Member Michele Murphy-Smith seconded motion. The following members opposed the added community meeting in May: Melanie McAfee, Paige Hill, Shirene Garcia. Motion passed with 9-3-0.

- **Working Group Updates and Recommendations (Working Group Representatives)**

To be discussed during the work session.

- **Identify Work Plan for Coming Year (Board Priorities/Objectives/Working Groups)**

i. Welcome – Introduction of Facilitator, Schedule, Format, Time Keeping, Outcomes

Introduction of the Facilitator, Brandi Clark Burton

Time Keeper, Stephnie Connell

ii. Background materials

1. summary of community input from survey and food chat

Shirene Garcia gave an update of the food chat outcome. About 25 people were able to attend the food chat and about 8 different zip codes represented.

2. objectives and outcomes from previous year – grid and annual report

Access/Wellness (Michelle Murphy-Smith)	Food Production (Katherine Nicely)	Strategic Alliances (Erin Flynn)
Current: <ul style="list-style-type: none"> ❖ Food Surplus & Salvage ❖ SNAP 	Current: <ul style="list-style-type: none"> ❖ Urban Farming & Best Practices ❖ Water ❖ Sludge ❖ Compost 	Current: <ul style="list-style-type: none"> ❖ Imagine Austin ❖ Strategic Alliance
Pending: <ul style="list-style-type: none"> ❖ Food Deserts ❖ School Breakfast 	Pending: <ul style="list-style-type: none"> ❖ Food Waste ❖ Procurement ❖ Buy local campaign 	Pending: <ul style="list-style-type: none"> ❖ STAR Community Index

Member Marla gave an update of all the SFPB and the annual report as of March 2010.

Member Katherine Nicely would like to work on a distribution system & opportunities

3. Members experience – accomplishments, challenges, leadership interest
The members took a few minutes to discuss among themselves what accomplishments and priorities they would like to see in the new year and if they would like to be leaders for any working groups for the new year.

(Member Marla left at 2:05pm)

- iii. Facilitated work session

Board Priorities

1. Education
 - a. Buy Local/Sust/org
 - b. Liaison w/School District – SHACs
 - c. Adult Ed – nutrition
 - d. Food Biz – incl more sust/local
 - e. “Outreach” - more diverse – expand nutrition awareness
 - f. Affordable food/cooking ed
 - g. Where to get local food
 - h. Awareness signage
2. Farming as priority and Business
 - a. Educate leaders
 - b. Land use policy
 - c. Water policy
 - d. Including farmers in business topics
 - e. Preserving ag land
 - f. Build economic awareness of farming impact
 - g. Animal Processing
3. Infrastructure of Local Food System
4. Economic Assessment
5. Food desert outreach – gather

(Member Katherine Nicely left at 2:22pm)

- iv. Wrap-up summary – next steps
Board should review what was discussed today and bring more information to discuss next month. Information can be forwarded to Edna.

5. ANNOUNCEMENTS - EVENTS AND RESEARCH RELATED TO BOARD CHARGES AND WORK PLAN

No executive committee meeting in December and full board meeting to be held on the December 19, 2011. Michele Murphy-Smith made a motion approve the change. Member Kathy seconded motion. Board passed motion 10-0-0.

6. DISCUSS FUTURE AGENDA ITEMS

- A. December Meeting
- B. County Approved Budget
- C. Board Annual Report (March 2011 – January 2012)

ADJOURNMENT

Meeting adjourned at 2:45p.m.