

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council		Item ID:	12022	Agenda Number	22.
Meeting Date:		January 26, 2012			
Department:		Purchasing			
Subject					
Authorize award and execution of a 12-month requirements service contract with INTERNATIONAL BUILDING SERVICES for janitorial services at the Balcones Wildland Conservation Division of the Austin Water Utility in an estimated amount not to exceed \$13,148, with four 12-month extension options in an estimated amount not to exceed \$13,148 per extension option, for a total estimated contract amount not to exceed \$65,740.					
Amount and Source of Funding					
Funding in the amount of \$9,861 is available in the Fiscal Year 2011-2012 Operating Budget of the Austin Water Utility. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:		Lowest responsive bid of six bids received.			
Prior Council Action:					
For More Information:		Sydney Ceder, Sr. Buyer, 974-2035			
Boards and Commission Action:		Recommended by the Water and Wastewater Commission.			
MBE / WBE:		This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.			
Related Items:					
Additional Backup Information					

This contract is to provide janitorial services for the Wildland Conservation Services Division. The contractor will be required to provide staff to perform basic bi-weekly cleaning services to 3 sites (Bethesda; Hebron; Nazareth House), 1 weekly service to one site (Cana House) and monthly services to 6 sites (Bethany; Annex; Emmaus; Chapel; Onion Creek House and Side House).

MBE/WBE solicited: 41/9

MBE/WBE bid: 0/0

BID TABULATION
IFB No. SSC0168
JANITORIAL SERVICES
AT THE WILDLAND CONSERVATION DIVISION
OF AUSTIN WATER UTILITY

<u>VENDOR</u>	<u>TOTAL ANNUAL BID</u>
International Building Services Austin, Texas	\$13,148.00
Mendoza Maintenance Laredo, Texas	\$16,052.00
Unified Service Associates San Antonio, Texas	\$18,826.60
American Facility Services Alpharetta, Georgia	\$22,103.00
K-B Contract Cleaning Austin, Texas	\$96,347.00
Citywide Maintenance of Austin Austin, Texas	*

*Non-responsive due to reference checks.

A copy of the bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Three hundred thirty-six notices were sent, including forty-one MBEs and nine WBEs. Six bids were received with no response from the MBEs/WBEs. Three "No Bids" were received.
- c. The pricing offered represents an approximate 21% decrease from the last contract award August 2009.

APPROVAL JUSTIFICATION

- a. Lowest responsive bid. International Building Services is the current provider.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.