

**AUSTIN – TRAVIS COUNTY EMS ADVISORY BOARD
MEETING MINUTES**

WEDNESDAY, May 4, 2011



Approved

**The Austin – Travis County EMS Advisory Board convened on May 4, 2011,
15 Waller Street, in Austin, Texas at 9:30 a.m.**

**Board Members in Attendance: Susan Pascoe, Bob Taylor, Donald Patrick, Paula Barr,
Hector Gonzales, Mark Clayton**

Board Members Absent: Paul Carrozza, Carlos Brown

**Other Attendees: Ernesto Rodriguez, Vivian Holmes, John Ralston, Teresa Gardner,
James Shamard, Keith Simpson, Jeff Hayes, Chris Jistel, Pamela Wood, Patrick
Murphy, Toby Fariss, Karyl Kinsey, Gary Warren, Danny Hobby, Terry Browder,
Loretta Farb**

1. CALL TO ORDER –May 4, 2011

Chair Taylor called the meeting to order at 9:35 a.m.

2. APPROVAL OF MINUTES

The minutes for the regular meeting of November 3, 2010 were approved on Board Member Barr's motion, Vice Chair Pascoe's second on a 6-0 vote.

**3. RECEIVE PRESENTATION; DISCUSSION OF PROPOSED FY12 ATCEMS
BUDGET AND CIP**

John Ralston and Chris Jistel gave the budget and CIP presentation (attached) and directed board members and attendees to view the full presentation on the City of Austin website.

4. CITIZEN COMMUNICATION: GENERAL - None

5. REVIEW OF REPORTS FOR FY11 Q1 AND Q2

James Shamard provided an overview of the reports.

**6. RECEIVE AND DISCUSS STAFF RECOMMENDATIONS FOR UPDATED
MONITORING/MEASUREMENTS FOR TRANSPORT FRANCHISES**

- Keith Simpson is point of contact with ATCEMS and will be providing an annual report to board members about the franchise holders.
- EMS will begin audits in July of current franchises.

- To review 500 calls including all records, personnel records, insurance, performance bond, annual CPA audit.
- To review their performance of patient satisfaction by talking to their customers.
- To establish performance improvements for franchises.
- Board Member Clayton recommended a group meeting to review the franchise audit process and board members agreed for Board Member Clayton to meet one-on-one with Mr. Simpson. They will put measures in place, Mr. Simpson will perform the audit, and he will later bring back the results to share with board members.

7. OTHER BUSINESS

None

8. NEXT MEETING: August 4, 2011.

9. FUTURE AGENDA ITEMS: Update from Andy Hofmeister on the Community Health Paramedic Program.

10. ADJOURN

Chair Taylor adjourned the meeting at 11:30 a.m., without objection.