



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &  
Small Business Procurement Program Advisory Committee**

**February 7, 2012**

**Board & Commission Room 1101**

**301 W. 2<sup>nd</sup> Street, City Hall**

**Austin, Texas**

**5:30 p.m**

**AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES**

Approval of the Committee minutes from the January 3, 2012 regular meeting and January 24, 2012 special called meeting.

**3. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**4. OLD BUSINESS**

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Update and possible action regarding recommendations from Austin Energy and the Weatherization Committee regarding the Weatherization Assistance Program.
- b. Update regarding the Mentor Protégé initiative from the Working Group.
- c. Discussion and possible action regarding the draft MBE/WBE Procurement Advisory Committee Annual Review and 2012 Work Plan.

**5. NEW BUSINESS**

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Schedule a special called meeting to discuss potential recommendations for the upcoming Disparity Study solicitation.
- b. Discussion and possible action regarding revised bylaws.
- c. Presentation from the Small & Minority Business Resources Department (SMBR) regarding the MBE/WBE Procurement Program graduation process.

**6. STAFF REPORTS**

- a. Monthly report and update from Small & Minority Business Resources Department (SMBR) regarding the Small Business Construction Program (SBCP).
- b. Monthly report and update from Small & Minority Business Resources Department (SMBR) regarding Request for Changes and Council Awards.

**7. AGENDA ITEMS**

Discussion and possible action on setting agenda items for the proposed regular meeting on March 6, 2012.

**8. ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Jolene Cochran at Small & Minority Business Resources Department, at 974-7673, for additional information; TTY users route through Relay Texas at 711. For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Procurement Program Advisory Committee, please contact Jolene Cochran at 974-7673.