

**CITY OF AUSTIN – PURCHASING DEPT.
RECOMMENDATION FOR COUNCIL ACTION
VENDOR NAME: TECHNOLOGY FOR ENERGY CORP.**

AGENDA DATE: 03/08/2012

SUBJECT: Authorize award and execution of a contract with TECHNOLOGY FOR ENERGY CORP. for the purchase of field testing devices for Austin Energy used to test electrical meter installations in an amount not-to-exceed \$187,630.

AMOUNT AND SOURCE OF FUNDING: Funding is available in the Fiscal Year 2011-2012 Capital Budget of Austin Energy.

FISCAL NOTE: A fiscal note is required.

FOR MORE INFORMATION CONTACT: Gage Loots, Buyer II/322-6118.

BOARD AND COMMISSION ACTION: To be reviewed by the Electric Utility Commission on February 27, 2012.

PURCHASING: Lowest bid meeting specifications of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will allow a one-time purchase by Austin Energy of four field testing devices with new and improved technology to test electric meters and associated equipment. Meters measure customers' electricity usage and it is necessary to test the installations to verify they are operating correctly, ensuring that customers' electrical usage is accurately recorded. Field testing devices are all-in-one portable testing units that allow electric characteristics to be compiled and analyzed. They will be used by AE personnel to test electrical meter installations as well as the associated current transformers and wiring, at customer locations throughout the service area.

MBE/WBE solicited: 2/1

MBE/WBE bid: 0/0

BID TABULATION
 IFB No. GAL0025REBID
 Field Testers / Analyzers
 (2 – line items)

<u>Vendor</u>	<u>Total Bid Amount</u>
Technology for Energy Corp. Knoxville, TN	\$187,630.00
Watthour Engineering Co., Inc. Pearl, MS	*
Apfelbaum Industrial, Inc. El Paso, TX	*

*Non-responsive, offer did not meet specifications as required by the solicitation.

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Sixty-six notices were sent including two MBE and one WBEs. Three bids were received, with no response from the MBE/WBEs.
- c. This is the first purchase of its type with these specifications; therefore, there is no comparable pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.

**CITY OF AUSTIN – PURCHASING DEPT.
RECOMMENDATION FOR COUNCIL ACTION
VENDOR NAME: PRIESTER-MELL & NICHOLSON INC.**

AGENDA DATE: 3/22/2012

SUBJECT: Authorize award and execution of a contract with PRIESTER-MELL & NICHOLSON INC for the purchase of voltage regulators for Austin Energy in an amount not to exceed \$88,694.

AMOUNT & SOURCE OF FUNDING: Funding is available in the Fiscal Year 2011-2012 Operating Budget of Austin Energy.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

PURCHASING: Sole bid received.

BOARD AND COMMISSION ACTION: To be reviewed by the Electric Utility Commission on February 27, 2012

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

FOR MORE INFORMATION CONTACT: Gabriel Guerrero, Buyer II/322-6060

This contract is for the purchase of a total of seven voltage regulators, in three different sizes. These regulators are required to fulfill emergency stock at the Decker Transformer Shop Warehouse.

The purpose of a voltage regulator is to step up or step down voltage to ensure customers are receiving adequate voltage. Austin Energy endeavors to maintain the voltage within industry-accepted standards of $\pm 5\%$ at the service point. Typically on heavily loaded circuit, the circuit ends will experience voltage drop. When this voltage drop exceeds 5%, voltage regulators are utilized to ensure customers receive voltage in accordance with industry standards. Serving inadequate voltage can cause customer's equipment to operate improperly and could cause damage to certain types of equipment such as motors.

MBE/WBE Solicited: 0/0

MBE/WBE Bid: 0/0

BID TABULATION
IFB No. GGU0099REBID
Voltage Regulators
(3 line items)

VENDOR

Total Bid Amount

Priester-Mell & Nicholson Inc.
Austin, TX

\$88,693.50

PRICE ANALYSIS

- a. Sole bid. Priester-Mell & Nicholson is the only authorized distributor of the requested manufacturer to the City of Austin and no other vendor bid an equal product which the solicitation allowed for.
- b. Ninety-four notices were sent, There are no known MBE/WBEs for this commodity code. One bid was received.
- c. The pricing offered represents a four percent increase to the last contract award in August 2009 for line item #1. There is no pricing history available for items #2 and #3.

APPROVAL JUSTIFICATION

- a. Sole bid received. Priester-Mell & Nicholson is not the current supplier for Item #1.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.

**CITY OF AUSTIN – PURCHASING DEPT.
RECOMMENDATION FOR COUNCIL ACTION
VENDOR NAME: POWELL ELECTRICAL SYSTEMS, INC.**

AGENDA DATE: 03/22/2012

SUBJECT: Authorize award and execution of a 24-month requirements supply contract with POWELL ELECTRICAL SYSTEMS, INC. for the purchase of 15kV Arc-Resistant Switchgear for Austin Energy in an estimated amount not to exceed \$12,347,692, with two 24-month extension options in an estimated amount not to exceed \$12,347,692 per extension option, for a total estimated contract amount not to exceed \$37,043,076.

AMOUNT AND SOURCE OF FUNDING: Funding in the amount of \$3,086,923 is available in the Fiscal Year 2011-2012 Operating Budget of Austin Energy. Funding for the remaining eighteen months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

FOR MORE INFORMATION CONTACT: Gage Loots, Buyer II/322-6118

BOARD AND COMMISSION ACTION: To be reviewed by the Electric Utility Commission on February 27, 2012.

PURCHASING: Lowest bid meeting specifications of five bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide Austin Energy (AE) with 15kV Arc-Resistant Switchgear to be purchased on an as-needed basis. Each switchgear unit is an enclosure containing circuit breakers as well as various protective equipment such as relays and potential transformers. The switchgear units will be used throughout AE's service area to replace outdated units or to complete installations to expand existing or construct new substations.

Switchgear connects power transformers to the distribution system, delivering power to AE's customers. In addition, in the event of a short circuit in the distribution system, the switchgear will disconnect the transformer from the distribution system to protect the transformer from damage. These switchgear are classified as "Type 2 Arc-Resistant;" a specialized design providing protection from explosion at the front, back and sides of the switchgear housing. This is required to prevent injury to AE personnel as well as damage to the adjacent equipment which could result in power outages.

MBE/WBE solicited: 1/0

MBE/WBE bid: 0/0

BID TABULATION

IFB No. GAL0031

15kV Arc-Resistant Switchgear
(3–line items)

<u>Vendor</u>	<u>Total Bid Amount – 12 months</u>
Powell Electrical Systems, Inc. Houston, TX	\$6,173,846.00
Border States Electric Supply of Texas, Inc Austin, TX	\$6,694,822.00
Apfelbaum Industrial, Inc. El Paso, TX	\$9,471,550.00
ABB, Inc. Lake Mary, FL	\$4,884,887.00*
PACS Industries, Inc. Great Neck, NY	**

* Partial bid, only bid on one of three items and was not the lowest bid on that item.

** Non-responsive, products offered did not meet specifications as required by the solicitation.

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- Adequate competition.
- One hundred three notices were sent, including one MBE. There are no known WBEs for this commodity code. Five bids were received, with no response from the MBE.
- The pricing offered represents an 18.6% increase from the last contract award made May 2006. The price increase is supported by the Producer Price Index (PPI) for switchgear manufacturing; which has increased 19.6% since the previous contract's prices were established.

APPROVAL JUSTIFICATION

- Lowest bid meeting specifications. Powell Electrical Systems, Inc. is the current provider of these goods.
- The Purchasing Office concurs with Austin Energy's recommended award.
- Advertised on the Internet.

**CITY OF AUSTIN – PURCHASING DEPT.
RECOMMENDATION FOR COUNCIL ACTION
VENDOR NAME: A&B ENVIRONMENTAL**

AGENDA DATE: 03/08/2012

SUBJECT: Authorize award and execution of a 12-month requirements service contract with A&B ENVIRONMENTAL SERVICES, INC. for priority and regulated pollutant analyses for Austin Energy Lab Services in an estimated amount not to exceed \$79,695, with three 12-month extension options in an estimated amount not to exceed \$79,695 per extension option, for a total estimated contract amount not to exceed \$318,780.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$46,489 is available in the Fiscal Year 2011-2012 Operating Budget of Austin Energy. Funding for the remaining five months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

BOARD AND COMMISSION ACTION: To be reviewed by the Electric Utility Commission on February 27, 2012

PURCHASING: Lowest bid of five bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

FOR MORE INFORMATION CONTACT: Dolores Castillo, Sr. Buyer/322-6466

This contract will provide testing services of water, soil, and sludge samples for various pollutants as required by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ). Required testing services look for levels of restricted or toxic chemicals such as Polychlorinated Biphenyls (PCB's), petroleum hydrocarbons and microbial compounds which might be present in samples obtained from electric utility worksites. These tests help determine the proper method for remediating or disposal of the affected material. Austin Energy Laboratory Services currently performs some of this testing, however with construction work at the former Holly Street Power Plant and Seaholm Redevelopment sites, an outside contract is required to augment Lab work allowing for quick performance of this service as required by regulatory authorities.

MBE/WBE solicited: 11/12

MBE/WBE bid: 0/1

BID TABULATION
DKC0079REBID
 61 Line Items

<u>Vendor</u>	<u>Total Price</u>
A&B Environmental Services, Inc. Houston, TX	\$ 79,695.00
Alamo Analytical Laboratories, LTD (MWDB) San Antonio, TX	\$ 82,910.00
Test America Laboratories, Inc. Houston, TX	\$ 94,850.00
Ana-Lab Corporation Kilgore, TX	\$189,840.00
LCRA Laboratory Services Austin, TX	\$192,817.50

PRICE ANALYSIS

- a. Adequate competitions.
- b. Two hundred twenty-five notices were sent including 11 MBEs and 12 WBEs. Five bids were received, including one WBE with no response from the MBE s.
- c. This is the first long term agreement of this type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bid.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.

**CITY OF AUSTIN – PURCHASING DEPT.
RECOMMENDATION FOR COUNCIL ACTION
VENDOR NAME: GC3 SPECIALTY CHEMICALS**

AGENDA DATE: 03/08/12

SUBJECT: Authorize award and execution of Amendment No. 3 to a contract with GC3 SPECIALTY CHEMICALS, INC. for the purchase of aqueous ammonia for use at Austin Energy's Sand Hill Energy Center, to increase the current contract period in an estimated amount not to exceed \$45,000, and to increase the two remaining extension options in an estimated amount not to exceed \$45,000 each, for a revised total estimated contract amount not to exceed \$460,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$26,250 is available in the Fiscal Year 2011-2012 Operating Budget of Austin Energy. Funding for the remaining five months of this contract period and extension options is contingent upon available funding in future budget.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

PRIOR COUNCIL ACTION: 05/21/2009 – Approved 12-month contract with three 12-month extension options.

BOARD AND COMMISSION ACTION: To be reviewed by the Electric Utility Commission on February 27, 2012.

PURCHASING: Contract Amendment.

MBE/WBE: This contract was awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

FOR MORE INFORMATION CONTACT: Dolores Castillo, Sr. Buyer/322-6466.

This contract provides aqueous ammonia on an as-needed basis to Sand Hill Energy Center (SHEC). Aqueous ammonia is injected into the exhaust gas of gas turbine generating units to convert Nitrogen Oxides (NOx) in the presence of a catalyst, to innocuous Nitrogen (N2). This process is referred to as Selective Catalytic Reduction (SCR) technology. NOx is generated as a pollutant from the combustion of fuel in the gas turbines. The control of NOx emissions is required by the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA). The current air permit for SHEC stipulates the mandatory use of SCR technology to reduce NOx emissions. SCR technology is in place for the four existing gas turbines and the two new gas turbines as well as the combined cycle unit at SHEC.

Since the award of the original contract, Austin Energy has placed two additional gas turbine generating units into operation at SHEC. This request to increase the spending authority of this contract is to provide the additional aqueous ammonia needed for the two new units.

This contract was competitively bid and awarded in 2009. This recommended Council action is to approve Amendment No. 3 and authorize an increase of \$45,000 to the current contract period and each of the remaining two extension options, for a revised total estimated contract amount not to exceed \$460,000.

The \$45,000 additional annual funding is a 30% increase to the original contract award amount. City Council Resolution No. 040610-02 adopted on June 10, 2004 allows contract modifications for Austin Energy contracts to be increased by any amount that is determined to be reasonable and necessary by the General Manager of Austin Energy or his designee. This resolution specifically accepted Senate Bill 7 establishing various purchasing procedures for Austin Energy for the public purpose of protecting and enhancing the competitive position of Austin Energy.

Contract Summary

Action	Description	Amount
Contract awarded 02/21/2009	Original 24-month contract with three 12-month extension options	\$ 300,000
Amendment No. 1 2/21/2011	Exercise the first extension option	\$ 0.00
Amendment No. 2 1/10/12	Administrative increase to the current contract period only	\$ 25,000
Proposed Amendment No. 3	Increase contract amount to the current contract period	\$ 45,000
	Increase contract amount of two remaining extension options by \$45,000 per option	\$ 90,000
Total Revised Contract Amount		\$ 460,000

**CITY OF AUSTIN – PURCHASING DEPT.
RECOMMENDATION FOR COUNCIL ACTION
VENDOR NAME: OSISOFT LLC**

AGENDA DATE: 03/22/2012

SUBJECT: Authorize award, negotiation, and execution of a 12-month requirements service contract with OSISOFT LLC for the purchase of additional licenses and maintenance and support services for process integration software for Austin Energy in an estimated amount not to exceed \$127,711, with four 12-month extension options in an estimated amount not to exceed \$79,330 per extension option, for a total estimated contract amount not to exceed \$445,031.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$88,046 is available in the Fiscal Year 2011-2012 Operating Budget of Austin Energy. Funding for the remaining six months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

BOARD AND COMMISSION ACTION: To be reviewed by the Electric Utility Commission on February 27, 2012.

PURCHASING: Sole Source.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

FOR MORE INFORMATION CONTACT: Dolores Castillo, Senior Buyer/322-6466

This contract with OSISOFT LLC, Houston, Texas, is for the continuation of maintenance and support services of OSISOFT software as well as the purchase of additional process information (PI) licenses including maintenance and support. This software is currently used at Sand Hill Energy Center, Decker Creek Power Station, Town Lake Center, and Downtown District Cooling Plant No. 2, and the new licenses will be used at Mueller Energy Center, Domain Plant, and Downtown District Cooling Plant No. 1. The software provides the capability to collect and process data such as temperature, pressure, load percent available, and equipment usage status, and to communicate this data between Austin Energy's facilities. It allows for storage of the data for two years, a requirement for insurance and regulatory reporting purposes. In addition, this software allows management to utilize the near real time data from the power plants to troubleshoot and optimize generation assets at these locations. The maintenance program provides continuous updates and enhancements, replacement of obsolete interfaces, training, and 24/7 support by phone, email or web.

OSIsoft LLC is the sole provider of support and maintenance for this proprietary software and they have no authorized resellers of the licenses or providers for this service. There is no software equivalent to OSIsoft on the market.

The original contract for maintenance and support for this software was issued as a sole source in 2009 with options to extend for two additional years.

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**CITY OF AUSTIN – PURCHASING DEPT.
RECOMMENDATION FOR COUNCIL ACTION
VENDOR NAME: TRIPLE-D SECURITY**

AGENDA DATE: 03/22/2012

SUBJECT: Authorize award and execution of a 24-month requirements service agreement contract with TRIPLE-D SECURITY, or one of the other qualified bidders for IFB-BV No. JSD0211, to provide armored car services at various City locations in an estimated amount not to exceed \$171,438 with two 12-month extension options in an amount not to exceed \$92,200 for the first extension option, and \$96,810 for the second extension option, for a total contract amount not to exceed \$360,448.

AMOUNT AND SOURCE OF FUNDING: Funding in the amount of \$34,845 is available in the Fiscal Year 2011-2012 Operating Budget of the various City departments. Funding for the remaining 19 months of the original contract period and extension options is contingent upon available funding in future budgets. (AE's share is \$10,668/year.)

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required..

PURCHASING: Best evaluated bid.

FOR MORE INFORMATION: Jeff Dilbert, 974-2651.

BOARD AND COMMISSION ACTION: To be reviewed by the Electric Utility Commission on February 27, 2012.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is an annual citywide service agreement for armored car services to provide daily pickup and delivery for various City departments. These services will ensure reliable, safe and efficient pickup and delivery of City funds and all other securities required to be transported from City of Austin departments to a designated financial institution through the use of professional armored car services. The Contractor will be required to carry insurance coverage to protect City funds in the event of a loss of those funds while in their care or possession.

In order to select the Contractor, an evaluation committee comprised of personnel from the Treasury Office and the Parks and Recreation and Austin Transportation Departments was established. The committee evaluated each of the bids independently to predefined evaluation criteria.

This request allows for the execution of a contract with a bidder who provides the best value to the City, as selected by City Council. If this bidder does not execute a contract with the City, staff will return to Council so that Council may select another best value bidder and authorize a contract with this bidder.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

BID TABULATION/MATRIX
IFB-BV JSD0211
Armored Car Services
(25 Line Items)

<u>Vendor</u>	<u>Total Price for 12 Month Period</u>
Triple – D Security Austin, TX	\$83,628
Dunbar Armored, Inc. Hunt Valley, MD	\$130,748

Complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FASD Purchasing website.

PRICE ANALYSIS

- a. Adequate competition
- b. Eight notices were sent, there were no known MBE and WBE firms listed under this service. Two bids were received.
- c. The pricing offered represents an 11% increase from the previous contract awarded in 2008.

APPROVAL JUSTIFICATION

- a. Best evaluated bid. Triple-D Security is the current provider of this service.
- b. The Purchasing Office concurs with the evaluation committee's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

CITY OF AUSTIN ARMORED CAR SERVICES	
Department/Division participating in contract	Amount
Planning and Development Review	\$3,156.00
Austin-Travis County HHS - 3 locations	\$11,952.00
EMS	\$3,720.00
Austin Water Utility	\$3,156.00
Municipal Court - 5 locations	\$17,400.00
Aviation - ABIA	\$3,204.00
Austin Convention Center - 3 locations	\$9,528.00
Austin Police Department	\$3,804.00
Austin Energy	
Town Lake Center	\$3,804.00
East Branch	\$3,060.00
North Branch	\$3,804.00
Total	\$10,668.00
Controllers Office	\$3,120.00
Health Clinics	\$5,628.00
Austin Public Library	\$1,200.00
Fleet Services	\$3,288.00
Transportation, Planning and Sustainability Department	\$3,804.00

**CITY OF AUSTIN – PURCHASING DEPT.
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA DATE: 03/22/2012

VENDOR NAME: ALAMO DOOR SYSTEMS OF TEXAS, INC.

SUBJECT: Authorize award and execution of a 36-month requirements service contract with ALAMO DOOR SYSTEMS OF TEXAS, INC. for overhead door maintenance and repair for various city facilities in an estimated amount not to exceed \$1,200,000 with three 12-month extension options in an estimated amount not to exceed \$450,000 for the first extension option; \$500,000 for the second extension option, and \$550,000 for the third extension option, for a total estimated contract amount not to exceed \$2,700,000.

AMOUNT AND SOURCE OF FUNDING: Funding in the amount of \$200,004 is available in the Fiscal Year 2011-2012 Operating Budget of various City Departments. Funding for the remaining extension options is contingent upon available funding in future budgets. (AE's share is estimated to be \$40,000/year.)

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

PURCHASING: Lowest bid.

FOR MORE INFORMATION: Cruz Banda, Buyer II/974-2133

BOARD AND COMMISSION ACTION: To be reviewed by the Electric Utility Commission on February 27, 2012. To be reviewed by the Austin Water Utility on March 14, 2012.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for maintenance, repair, and replacement services of overhead doors for various City facilities including Austin Fire Department, Emergency Medical Services Department, Austin Convention Center, Aviation Department, Austin Water Utility, Austin Energy, Parks and Recreation Department, Financial Services Department and other City departments as required. Alamo Door Systems will provide routine maintenance and emergency repair/replacement services under this agreement.

In addition to routine maintenance and emergency repairs and replacements, Alamo Door Systems of Texas, Inc, will provide a ten percent (10%) discount to the City for manufacturer's list price for parts as required and replacement door and operators.

A site visit was performed to Alamo Door Systems, Inc.'s Austin location to ensure an inventory of parts was kept on site.

MBE/WBE solicited: 2/2

MBE/WBE bid: 0/1

BID TABULATION
IFB NO. CB30113
OVERHEAD DOOR MAINTENANCE AND REPAIR

VENDOR	TOTAL BID
ALAMO DOOR SYSTEMS OF TEXAS, INC San Antonio, TX	\$186,745
Overhead Door Company of Austin Austin, TX (WBE/ WDB)	\$206,740
Gallo Enterprises, LLC dba All Pro Overhead Door Austin, TX	\$262,500

A bid tab is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate Competition.
- b. Twenty-seven notices were sent including two MBE and two WBE firms. Three bids were received, one of which was a WBE firm. No MBE firms responded.
- c. The pricing offered a 26% increase from the contract awarded in February 2008. The increase is due to higher cost for trip charge that includes fuel cost.

APPROVAL JUSTIFICATION

- a. Low bidder. Alamo Door is not the current provider of this service.
- b. The Purchasing Office concurs with the various City Departments recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.

ESTIMATED YEARLY EXPENSE BY DEPARTMENT - Alamo Door Systems

Department	Yearly Estimate	Notes
Austin Fire Dept.		
AWU	\$27,000.00	
Aviation	\$45,000.00	
ACCD	\$100,000.00	10% increase each year
Austin Energy	\$40,000.00	
Library	\$5,000.00	Beginning in 2015
PARD	\$15,000.00	Estimate not from PARD
EMS	\$60,000.00	
PWD	\$5,000.00	Needed if Building Services stops their service.
Building Services	\$75,000.00	
APD	\$12,000.00	
Watershed	\$0.00	
TOTAL	\$384,000.00	

**CITY OF AUSTIN – PURCHASING DEPT.
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA DATE: 03/08/2012

VENDOR NAME: COMMUNICATION SERVICES FOR THE DEAF

SUBJECT: Authorize award, negotiation, and execution of 36-month requirements service contract with COMMUNICATION SERVICES FOR THE DEAF, or one of the other qualified respondents for RFQS No. BKH0127, for sign language interpretation services for various City departments in an estimated amount not to exceed \$279,000, with two 12-month extension options in an estimated amount not to exceed \$93,000 per option, for a total estimated contract amount not to exceed \$465,000.

AMOUNT AND SOURCE OF FUNDING: Funding in the amount of \$46,500 is available in the Fiscal Year 2011-2012 Operating Budget of the Human Resources Department, Austin Police Department, Parks & Recreation Department and Austin Energy. Funding for the remaining six months of the original contract and extension options is contingent upon available funding in future budgets. (AE's share is estimated to be \$4,000/year.)

FISCAL NOTE: A fiscal note is not required.

PURCHASING: Best response received.

FOR MORE INFORMATION: Brenda Helgren, Sr. Buyer/974-9141

BOARD AND COMMISSION ACTION: To be reviewed by the Electric Utility Commission on February 27, 2012.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for sign language interpretation services for the deaf as per requirements under the Americans with Disabilities Act. The City of Austin uses an estimated 400 hours of sign language interpretation services for the deaf per year.

- The vendor ensures that all sign language interpreters for this contract be certified by the Texas Commission for the Deaf and Hearing-Impaired, or by the National Registry of Interpreters for the Deaf.
- The vendor's sign language interpreters shall have a medium to high level of service as required by the State of Texas Department of Assistive and Rehabilitative Services, Office for the Deaf and Hard of Hearing Services (DHHS).
- Interpreters are Court Certified through the State of Texas Department of Assistive and Rehabilitative Services, Office for the Deaf and Hard of Hearing Services or through the National Register of Interpreters for the Deaf as SC:L are considered "Legal Level".

- Interpreters that would not require Court Certification would still require a certification through the State of Texas Department of Assistive and Rehabilitative Services, Office for the Deaf and Hard of Hearing Services (DHHS). All sign language interpreters used by the contractor will be certified by the Texas Commission for the Deaf and Hearing-Impaired, or by the National Registry of Interpreters for the Deaf.

Examples of City of Austin uses for Sign Language Interpreters are: 1. Employees who are deaf to receive equal access to communications for their jobs, training or performance reviews and; 2. Citizens requesting Sign Language Interpreters to participate in activities, meetings, hearings or other events sponsored by the City and; 3. Participants in City programs.

Allocation of \$93,000/year among participating departments:

Human Resources Dept	\$42,000
APD	\$27,000
Parks & Recreation Dept	\$20,000
Austin Energy	\$4,000

MBE/WBE solicited: 4/9

MBE/WBE response: 0/0

PRICE ANALYSIS

- Adequate competition.
- One hundred thirty-eight notices were sent, including 4 MBEs and 9 WBEs. Four proposals were received, with no response from the MBE/WBEs.
- The pricing offered is the same as the awarded contract executed in January 2009.

APPROVAL JUSTIFICATION

- Best response received. The proposed vendor is the current provider of this service.
- The Purchasing Office concurs with the Human Resources Department recommended award.
- Advertised in the Austin American Statesman and on the Internet.

EVALUATION MATRIX
RFQS NO. BKH0127REBID
Sign Language Interpretive Services

	Possible Points	Sign Talk, LLC Brooklyn, NY	Interpreters Unlimited San Diego, CA	Communication by Hand Austin, TX	Communication Services for the Deaf Austin, TX
Qualifications	60	56	56	58	59
References from Similar Work	40	36	37	37	37
TOTAL POINTS	100	92	92	95	96

As per Section 252.049 of the local government code, contents of a proposal shall remain confidential until a contract is awarded or as directed by the Texas Attorney General's Office. Therefore, the matrix will include points awarded for price but exact pricing will not be disclosed.