Recommendation for Council Action (Purchasing)

<table>
<thead>
<tr>
<th>Austin City Council</th>
<th>Item ID: 12864</th>
<th>Agenda Number</th>
<th>24.</th>
</tr>
</thead>
</table>

| Meeting Date:       | March 1, 2012 |
| Department:         | Purchasing    |

**Subject**

Authorize award and execution of a 36-month requirements service contract with SAFEWARE INC., for gas-monitoring equipment maintenance, repair, and supplies used to identify potentially hazardous gases for the Austin Fire Department in an estimated amount not to exceed $46,446, with three 12-month extension options in an estimated amount not to exceed $15,482 per extension option, for a total estimated contract amount not to exceed $92,892.

**Amount and Source of Funding**

Funding in the amount of $9,031 is available in the Fiscal Year 2011-2012 Operating Budget of the Austin Fire Department. Funding for the remaining 29 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note**

There is no unanticipated fiscal impact. A fiscal note is not required.

**Purchasing Language:** Lowest bid of two bids received.

**Prior Council Action:**

**For More Information:** Colleen Athey, Buyer II, 972-4012

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Related Items:**
This contract will provide repair and calibration services for gas-monitoring equipment on an as-needed basis for the Austin Fire Department (AFD).

Safeware Inc. will also provide the supplies required to maintain and operate specialized gas-monitoring equipment utilized by the AFD Special Operations unit in order to identify potentially hazardous gases such as carbon monoxide or chlorine. If present, these gases could pose a safety threat to anyone in the emergency response area.

MBE/WBE solicited: 1/4  MBE/WBE bid: 0/0

**BID TABULATION**

IFB No. CEA0051
Gas-Monitoring Equipment Maintenance, Repair, and Supplies
(23 line items)

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safeware Inc.</td>
<td>$15,482.00</td>
</tr>
<tr>
<td>Round Rock, TX</td>
<td></td>
</tr>
<tr>
<td>FarrWest Environmental Supply, Inc.</td>
<td>$17,510.00</td>
</tr>
<tr>
<td>Schertz, TX</td>
<td></td>
</tr>
</tbody>
</table>

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

a. Adequate competition.
b. One hundred and thirty-seven notices were sent, including one MBE and four WBEs. No response received from MBE/WBEs.
c. The pricing offered represents a 52% decrease to the last contract award in August 2009. This decrease can be attributed to the difference in the price structuring of the contract. The previous contract was paid as a one time annual fee for service. Under the new contract, service is provided and paid for on an as-needed basis.

**APPROVAL JUSTIFICATION**

a. Lowest bid received. Safeware Inc. is the current provider of this service.
b. The Purchasing Office concurs with the Austin Fire Department's recommended award.
c. Advertised in the Austin American-Statesman and on the Internet.