

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	12864	Agenda Number	24.
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Meeting Date:	March 1, 2012
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Department:	Purchasing
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Subject

Authorize award and execution of a 36-month requirements service contract with SAFEWARE INC., for gas-monitoring equipment maintenance, repair, and supplies used to identify potentially hazardous gases for the Austin Fire Department in an estimated amount not to exceed \$46,446, with three 12-month extension options in an estimated amount not to exceed \$15,482 per extension option, for a total estimated contract amount not to exceed \$92,892.

Amount and Source of Funding

Funding in the amount of \$9,031 is available in the Fiscal Year 2011-2012 Operating Budget of the Austin Fire Department. Funding for the remaining 29 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest bid of two bids received.
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Prior Council Action:	
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For More Information:	Colleen Athey, Buyer II, 972-4012
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Related Items:	
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Additional Backup Information

This contract will provide repair and calibration services for gas-monitoring equipment on an as-needed basis for the Austin Fire Department (AFD).

Safeware Inc. will also provide the supplies required to maintain and operate specialized gas-monitoring equipment utilized by the AFD Special Operations unit in order to identify potentially hazardous gases such as carbon monoxide or chlorine. If present, these gases could pose a safety threat to anyone in the emergency response area.

MBE/WBE solicited: 1/4

MBE/WBE bid: 0/0

BID TABULATION

IFB No. CEA0051

Gas-Monitoring Equipment Maintenance, Repair, and Supplies
(23 line items)

<u>Vendor</u>	<u>Total Price</u>
Safeware Inc. Round Rock, TX	\$15,482.00
FarrWest Environmental Supply, Inc. Schertz, TX	\$17,510.00

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- Adequate competition.
- One hundred and thirty-seven notices were sent, including one MBE and four WBEs. No response received from MBE\WBEs.
- The pricing offered represents a 52% decrease to the last contract award in August 2009. This decrease can be attributed to the difference in the price structuring of the contract. The previous contract was paid as a one time annual fee for service. Under the new contract, service is provided and paid for on an as-needed basis.

APPROVAL JUSTIFICATION

- Lowest bid received. Safeware Inc. is the current provider of this service.
- The Purchasing Office concurs with the Austin Fire Department's recommended award.
- Advertised in the Austin American-Statesman and on the Internet.