



**PARKS AND RECREATION BOARD**  
**Special Called Meeting**  
Tuesday, January 24, 2012 - 3:30 p.m.  
**City Hall, Room 1029**  
Austin, Texas

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## **MINUTES**

### **A. CALL TO ORDER**

Chair Rivera called the meeting to order at 3:40 p.m.

#### Board Members in Attendance:

Jane Rivera, Chair; Jeff Francell, Vice Chair; Lynn Osgood, Linda Guerrero, Carol Lee, Hill Abell and Jerry Perales

#### Staff Members in Attendance:

Sara Hensley, Cora Wright, Kim McNeeley, April Thedford, Marty Stump, Chris Yanez, Jake Stewart, Walter Passmore, Susan Delgado, Charles Vaclavik, Ricardo Soliz, Terry Jungman, Greg Montes, D'Anne Williams and Sharon Knotts.

### **B. REVIEW PROPOSED PROCEDURE DOCUMENT**

Board Member Abell made a motion to approve the document with edits; Board Member Perales seconded the motion. The motion passed on a vote of 4-0, with Vice Chair Francell, Board Member Guerrero and Board Member Osgood off the dais.

### **C. REVIEW BYLAWS**

The Board reviewed the 2011 bylaws and it was determined there should be edits for the 2012 bylaws. The edits include the following: Navigation Committee will have citizen communication will be capped at 3 people, 3 minutes each and Land, Facilities and Programs will cap citizen communication to 5 people, 2 minutes each. Board Member Lee asked for a legal review of the definition of the Navigation Committee.

Board Member Abell made a motion to adopt the edits and ask for legal review of the definition of the Navigation Committee; Board Member Guerrero seconded the motion. The motion passed on a vote of 6-0-1, with Board Member Osgood abstaining.

### **D. ESTABLISH ANNUAL GOALS FOR 2012**

1. Review last year's goals and accomplishments
2. Discuss changes to regular agenda based on last year
3. Resolutions to Council that require funding or a new ordinance
  - a. The Department will provide a report to the Board at each monthly meeting as part of the Director's Report.
4. Items for Director's Report
  - a. New programs
  - b. Report on status of all recommendations to City Council
  - c. Status of parkland projects quarterly

- a. The Department will be providing the Board with a monthly project status report.
  - d. Any changes in Parks Dept. staff/responsibilities
- 5. Quarterly reports from both subcommittees & task forces
  - a. Major changes in parkland use, facilities or programming
  - b. Report on status of all recommendations to City Council
    - a. Placeholders will be added to the Draft agenda to account for any report that need to come to the full board.
- 6. Stakeholders groups reports, including major contracts in review
- 7. Possible major initiatives:
  - a. Lake Austin Oversight and Responsibility joint task force
  - b. Parkland Dedication Fee Funds spent where for last 3 years
  - c. Task Force recommendations for the last year
  - d. Heritage trees
  - e. Community Gardens in Public Parks
- 8. 2012 Bonds items

**E. ADJOURNMENT**

Chair Rivera adjourned the meeting at 5:55 p.m.