



**Sustainable Food Policy Board
Executive Committee
APPROVED**

**JANUARY MEETING MINUTES
Tuesday, January 17, 2012**

The Executive Committee of the Sustainable Food Policy Board (SFPB) convened on Monday, November 21, 2011 at City Hall–Boards & Commissions Room, 302 W. Second Street, Austin, Texas 78701

Chair Paula McDermott called the meeting to order at 1:00pm.

Committee Members in Attendance:

Erin Flynn, Liaison – absent
Paula McDermott, SFPB Chair
Michele Murphy-Smith, Liaison - absent

Katherine Nicely, Liaison
Ronda Rutledge, SFPB Vice Chair

Staff in Attendance:

Cassie DeLeon, HHSD
Robert Kingham, HHSD
Andy Moore, Council Aide
Ashley Pudnos, COA HHSD

Teresa Nusbaum, HHSD
Dr. Philip Huang, HHSD Medical Director
Jake Stewart, PARD

1. CITIZEN COMMUNICATIONS

Brandi Clark Burton – discuss item Di and Dii.

2. BRIEFING ON COMMUNITY TRANSFORMATION GRANT (CTG) – Dr. Huang, Medical Director, HHSD

Dr. Huang gave an update on creating healthier communities. Regarding the RFP: hopefully to be awarded by March 31, 2012. The presentation and survey monkey will be forwarded to the board.

3. DISCUSS AND TAKE APPROPRIATE ACTION

A. Follow-up on City of Austin 2012 Federal Farm Bill Recommendations (Andrew Moore – Policy Aide to Council Member Mike Martinez)

Andy Moore presented to the committee a draft letter from the Mayor regarding support on the 2012 Federal Farm Bill. The committee is to review and send input to Andy as soon as possible. No action taken.

B. Follow-up on process for acquiring appropriate AWU irrigation taps/meters for community gardens and urban farms (Jake Stewart, Sustainable Urban Ag. Coordinator, PARD)

Jake Stewart gave an update on AWU irrigation taps/meters. No action taken,

C. Update on Sustainable Urban Agriculture Coordinator Support Position (Jake Stewart)

Sara Brunstein is the new coordinator hired. She will be working 20 hrs a week. No action taken.

D. Working Group Briefings

i. SNAP and Food Security Programs (Kathy Green)

Kathy Green presented the recommendation from the working group. A letter from the board to present to the council about a city-wide campaign to get the word out about SNAP participation.

ii. Food Surplus and Waste Diversion (Brandi Burton Clark)

Brandi gave an update on the Composting Pilot – single family, multi-family, and commercial.
No action taken.

E. Update on Current Working Groups

- i. Food Production and Business (Katherine Nicely)
 - ii. Food Access and Wellness (Michele Murphy-Smith)
 - iii. Communication and Strategic Alliances (Erin Flynn)
- Above items tabled until next meeting. No action taken.

F. Finalize strategic planning process and working group priorities for 2012 (Paula McDermott)

Item tabled until next meeting. No action taken.

G. Board changes and city calendar (Paula McDermott)

Item tabled until next meeting. No action taken.

4. ANNOUNCEMENTS -LEGISLATIVE UPDATE

5. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS

A. January 23rd Meeting

- i. Adopt Access and Wellness Area Strategic Plan Work Plan
- ii. Plan for Food Production and Business and Communications
- iii. Review and discuss letter from Mayor on the 2012 Farm Bill

B. Future Meetings

- i. Presentation on food waste collection (Bob Gedert, Director of Austin Resource Recovery (formerly Solid Waste Services)
- ii. Travis County Bond Process – Farmland Preservation
- iii. Travis County Budget Review
- iv. Annual Review/Report - March 31, 2011
- v. Community Transformation Grant and Chronic Disease Prevention Related Work/Findings

ADJOURNMENT

Meeting was adjourned at 2:15pm