



**HIV PLANNING COUNCIL
BUSINESS MEETING
Meeting Date: October 11, 2011**

MINUTES

Meeting Location: 1520 Rutherford, Austin TX

Meeting Called to order at: 6:07 p.m.

Planning Council Members in attendance: *Tim Bailey, David Barstow, Joseph Collins, Shanika Cornelius, Leah Graham, Christopher Hamilton, Paul Hassell, Justin Irving, Victor Martinez, Courtney McElhaney, Kenneth Placke*

City of Austin Staff in attendance: *Gregory Bolds, Brenda Mendiola*

Community members in attendance: *Pamela Thomas, Nora Maposa, Sylvia Lopez, Britt Riss,*

Review and Approval of Minutes:

- Meeting minutes from October 4, 2011 were reviewed and approved with one correction: add Pamela Thomas as a community member in attendance.

Citizen Communications:

- None

Chair "Share"

- Christopher Hamilton reviewed the membership report and provided status of current membership relative to membership requirements.

Ryan White Part A Administrative Agent Report (written report reviewed)

- Greg Bolds presented the written Administrative Agent report

Ryan White Part B Administrative Agent report

- Courtney McElhaney provided an oral Part B report.

FY12 Increase – Decrease Plan

- Courtney McElhaney presented the proposed Increase/Decrease Plan for FY12 and explained the process used to develop the plan. The FY12 Plan was based in part upon last year's plan.



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- Victor Martinez made a motion to amend the Part A plan to include hospice as a service that will not fall below \$77,673. Motion seconded. Vote to accept the Part A Increase/Decrease Plan as amended, 7 in favor, 1 opposed. Motion carried.
- Discussed MAI portion of Increase/Decrease Plan for FY12. Justin Irving made a motion to delete the three services (MCM, Non-medical MCM and Non-medical MCM Tier 2) that are proposed to not fall below a specified level, and to change the MAI plan to state that all services will receive a proportionate increase or decrease. Motion seconded. Vote: 9 in favor, 1 opposed. Motion carried.
- Motion made and seconded to approve Part A and MAI Increase Plan as amended. Vote 9 in favor, 1 opposed. Motion carried, FY12 Increase/Decrease Plan approved.

Directives for FY12 Funded Services

- Discussed how Planning Council can express support for the new case management model. Discussed standards of care for the proposed case management model. Discussed case management requirements contained in the RFA
- Discussed wording for a Planning Council Directive. Motion made by Tim Bailey to support the TGA model for Case Management as developed by the CQI Committee. Proposed the following Directive: *"MCM, NMCM and NMCM Tier 2 services shall support the TGA model for case management as created by the CQI Committee"*.
- Motion made to modify the wording of the Directive *"Medical Case Management, Non-Medical Case Management, and Non-Medical Case Management Tier 2 services shall support the new TGA case management model as created by the CQI Committee. The Administrative Agent will fund a medical case manager and Registered nurse as required by the Medical Case Management Model"*. Vote in favor of the amendment: 10 in favor, 0 opposed. Motion carried to approve adding "new" to wording of the directive.
- Motion made and seconded to approve the Case Management Model Directive as amended. Vote: 10 in favor, 0 opposed. Motion carried.
- Vote to accept the Directives for AIDS Drug Assistance and Psychosocial Support Services: 10 in favor, 0 opposed. Motion carried.

Sub-Committee Reports

COMPREHENSIVE PLANNING:

- The sub-committee is on track with respect to completion of tasks and objectives as indicated in the work plan.

EVALUATION/QUALITY MANAGEMENT:

- Reviewed Administrative Mechanism assessment.

Hearing no objection the meeting was adjourned at 8:01 p.m.