



The Water and Wastewater Commission convened in a regular meeting on February 8, 2012 at Waller Creek Center, 624 East 10th Street, Room 104, in Austin, Texas.

Commission Members in Attendance:

Gwendolyn Webb (Chair)	Sarah B. Faust (arrived at 6:17pm)	Mickey Fishbeck
Dale Gray, P.E (Vice Chair)	Aaron Googins, P.E. (Absent)	Chien Lee, P.E.
William Moriarty, P.E. (arrived at 6:53pm)		

Staff in Attendance:

Greg Meszaros, Director, Gopal Guthikonda, Jane Burazer, Dave Juarez, Daryl Slusher, Bob Butler, Bart Jennings, Kevin Critendon, Willy Conrad, Andy Ramirez, Sharon Smith, Denise Avery and Felicia Cancino

A. CALL TO ORDER

Chair Webb called the meeting to order at 6:15pm.

B. CITIZEN COMMUNICATION

None

C. APPROVAL OF MINUTES

Meeting minutes from the January 11, 2012 Water & Wastewater Commission regular meeting were approved on Commissioner Lee's motion and Commissioner Fishbeck's second. Commissioner's consenting were Lee, Fishbeck, Gray, and Webb. Commissioner's Faust and Moriarty were not present to vote and Commission Googins' was absent.

D. ITEMS FOR COMMISSION'S REVIEW AND RECOMMENDATION FOR APPROVAL TO CITY COUNCIL

Commissioner's consented on item 1, 2, 3, 5, 7, 8, 9 & 10.

Commissioner's pulled items 4 & 6 for discussion.

1. Recommend approval to award and execute a 12-month requirements supply agreement with **ALTIVIA CORPORATION.**, for sodium hypochlorite for the Austin Water Utility, in an amount not to exceed \$819,827 with one 12-month extension option in an amount not to exceed \$819,827 for each option, for a total contract amount not to exceed \$1,639,654. **Item passed on Commissioner Gray's motion and Commissioner Faust's second. Commissioner's consenting were Gray, Faust, Webb, Fishbeck and Lee. Commissioner Moriarty was not present to vote and Commissioner Googins' was absent.**

2. Recommend approval to award and execute a 24-month requirements supply agreement with **MUELLER SYSTEMS, LLC**, for repair parts for Hersey water meters for the Austin Water Utility in an amount not to exceed \$288,000. **Item passed on Commissioner Gray's motion and Commissioner Faust's second. Commissioner's consenting were Gray, Faust, Webb, Fishbeck and Lee. Commissioner Moriarty was not present to vote and Commissioner Googins' was absent.**
3. Recommend approval to award and execute a 36-month requirements supply contract with **WENZEL WENZEL & ASSOCIATES, INC.**, for the purchase of traffic cones for the Austin Water Utility in an estimated amount not to exceed \$139,020 with three 12-month extension options in an estimated amount not to exceed \$46,340 per extension option, for a total estimated contract amount not to exceed \$278,040. **Item passed on Commissioner Gray's motion and Commissioner Faust's second. Commissioner's consenting were Gray, Faust, Webb, Fishbeck and Lee. Commissioner Moriarty was not present to vote and Commissioner Googins' was absent.**
4. Recommend approval to award and execute two 24-month requirement supply contracts with **ACT PIPE & SUPPLY** in an amount not to exceed \$124,184, with two 12-month extension options in an amount not to exceed \$62,092 per extension option, for a total contract amount not to exceed \$248,368; and with **HD SUPPLY WATER WORKS** in an amount not to exceed \$351,314, with two 12-month extension options in an amount not to exceed \$175,657 per extension option, for a total contract amount not to exceed \$702,628, for ductile iron fittings for the Austin Water Utility to be used in water services installation and repair. **Andy Ramirez addressed the Commissioner's questions and concerns. Item passed on Commissioner Lee's motion and Commissioner Gray's second. Commissioner's consenting were Lee, Gray, Faust, Fishbeck and Webb. Commissioner Moriarty was not present to vote and Commissioner Googins was absent.**
5. Recommend approval to award and execute a 15-month contract with **TELVENT USA CORPORATION**, for maintenance and support for Telvent VIP software for Austin Water Utility's water distribution Supervisory Control and Data Acquisitions (SCADA) system used to monitor and control process equipment that distributes and regulates the potable water supply for a total amount not to exceed \$66,623. **Item passed on Commissioner Gray's motion and Commissioner Faust's second. Commissioner's consenting were Gray, Faust, Webb, Fishbeck and Lee. Commissioner Moriarty was not present to vote and Commissioner Googins' was absent.**

6. Recommend approval to award and execute a contract with **BIO FILTER SOLUTIONS, LLC**, for the purchase of a vapor phase bio filter odor control system for the Austin Water Utility to be installed at the Texas Plume Lift Station in an amount not to exceed \$115,445. **Joaquin Ordonez addressed the Commissioner's questions and concerns. Item passed on Commissioner Lee's motion and Commissioner Gray's second. Commissioner's consenting were Lee, Gray, Faust, Fishbeck and Webb. Commissioner Moriarty was not present to vote and Commissioner Googins was absent.**
7. Recommend approval to award and execute Amendment No. 3 to a contract with **GENERAL CHEMICAL PERFORMANCE PRODUCTS, LLC**, for liquid alum for the Austin Water Utility to be used at the Harris Branch and Northeast package plants, to extend the contract for one 12-month period in an estimated amount not to exceed \$50,000, with one additional 12-month extension option in an estimated amount not to exceed \$50,000, for a revised total estimated amount not to exceed \$246,120. **Item passed on Commissioner Gray's motion and Commissioner Faust's second. Commissioner's consenting were Gray, Faust, Webb, Fishbeck and Lee. Commissioner Moriarty was not present to vote and Commissioner Googins' was absent.**
8. Recommend approval to award and execute Amendment No. 4 to add the final year of funding to a lease agreement through the Texas Cooperative Purchasing Network (TCPN) with **XEROX CORPORATION**, for the lease of copiers for the Austin Water Utility Department in an estimated amount not to exceed \$60,490, for a total revised contract amount not to exceed \$207,932. **Item passed on Commissioner Gray's motion and Commissioner Faust's second. Commissioner's consenting were Gray, Faust, Webb, Fishbeck and Lee. Commissioner Moriarty was not present to vote and Commissioner Googins' was absent.**
9. Recommend approval to award and execute a contract through Texas Multiple Award Schedule (TXMAS) with **HILL COUNTRY ELECTRIC SUPPLY** for the purchase of 15kv/480v distribution transformer and breaker for the Austin Water Utility to be installed at the South Austin Regional Plant Secondary Sludge Building A, in an amount not to exceed \$55,824. **Item passed on Commissioner Gray's motion and Commissioner Faust's second. Commissioner's consenting were Gray, Faust, Webb, Fishbeck and Lee. Commissioner Moriarty was not present to vote and Commissioner Googins' was absent.**

10. Recommend approval to negotiate and execute a twelve month **Interlocal Agreement** between the **Texas Forest Service**, a member of the **Texas A&M University System** and an agency of the State of Texas, and the City of Austin, Texas to engage in prescribed fire planning and implementation, for the maintenance, enhancement, and protection of wildlife habitat and public and private property, with five twelve month extensions.
Item passed on Commissioner Gray's motion and Commissioner Faust's second. Commissioner's consenting were Gray, Faust, Webb, Fishbeck and Lee. Commissioner Moriarty was not present to vote and Commissioner Googins' was absent.

E. VOTING ITEMS FROM COMMISSION

F. REPORTS BY COMMISSION SUBCOMMITTEE

1. Joint Committee on Austin Water Utility Financial Plan
Commissioner Fishbeck presented the information and addressed the Commissioner's questions and concerns.

G. NON VOTING DISCUSSION ITEMS

H. STAFF BRIEFINGS, PRESENTATIONS, AND OR REPORTS

1. Briefing on Municipal Utility Districts – requested by the Commissioners
Bart Jennings presented the information and addressed the Commissioner's questions and concerns.
2. Financial Status Monthly Report
Bob Butler, Utility Financial Manager presented the information and addressed the Commissioner's questions and concerns.
3. Water Treatment Plant 4 Monthly Report
Greg Meszaros presented the information and addressed the Commissioner's questions and concerns.

I. FUTURE AGENDA ITEMS

None

J. ADJOURN

Chair Webb adjourned the meeting at 8:53pm without objection.