

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	13412	Agenda Number	29.
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Meeting Date:	April 5, 2012
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Department:	Purchasing
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Subject

Authorize award and execution of a 24-month requirements supply contract with TEXAS METER AND DEVICE COMPANY, LLC, for the purchase of auxiliary parts for switchgear and relay panels for use at Austin Energy substations in an estimated amount not to exceed \$120,338, with three 12-month extension options in an estimated amount not to exceed \$60,169 per extension option, for a total estimated contract amount not to exceed \$300,845.

Amount and Source of Funding

Funding in the amount of \$30,085 is available in the Fiscal Year 2011-2012 Operating Budget of Austin Energy. Funding for the remaining six months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest bid.
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Prior Council Action:	
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For More Information:	Gage Loots, Buyer II, 512-322-6118
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Boards and Commission Action:	Recommended by the Electric Utility Commission.
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Related Items:	This contract will be awarded in compliance with Chapter 2-D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Additional Backup Information

This contract is to provide Austin Energy (AE) with auxiliary parts for switchgear and relay panels. These parts will be used by AE personnel on an as needed basis to replace defective and retrofit outdated parts in switchgear and relay panels. Switchgear is used to switch high voltage electrical circuits on and off and allow various combinations of the circuit. Relays are installed in the switchgear and are used to perform predetermined operations as required in the electrical system. If a circuit has a failure the relay will open the breaker in the switchgear turning the electricity off. There are a variety of different parts covered by this contract including light emitting diodes (LED), test switches, global positioning system (GPS) clocks, and annunciators. These parts are necessary to maintain the switchgear and relay panels; ensuring the safe and efficient operation of AE substations.

MBE/WBE solicited: 1/0

MBE/WBE bid: 0/0

BID TABULATION

IFB No. GAL0034
Auxiliary Parts for Switchgear & Relay Panels
(30 – line items)

<u>Vendor</u>	<u># Line Items Bid</u>	Total Bid
Texas Meter and Device Company, LLC Waco, TX	30	\$60,168.35
RSI Global, Inc. Harvey, LA	30	\$61,035.25
Powell Electrical Systems, Inc. Houston, TX	30	\$99,740.00
Techline, Inc. Austin, TX	10	\$20,309.25
Power Supply, Inc. Austin, TX	5	\$25,575.00
Arbiter Systems, Inc. Paso Robles, CA	1	\$4,200.00

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred forty-three notices were sent, including one MBE. There are no known WBEs for this commodity

code. Six bids were received, with no response from the MBE.

- c. The pricing offered represents a 21.9% increase from the last contract award made December 2010. The price increase is due to lower forecasted purchase quantities and loss of volume discounts from previous award.

APPROVAL JUSTIFICATION

- a. Lowest bid. Texas Meter and Device Company, LLC is not the current provider of these goods.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.