

## Graham, Bridget

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**From:** Bragdon, Kenneth  
**Sent:** Monday, August 29, 2016 9:54 AM  
**To:** Graham, Bridget  
**Subject:** FW: Law Department Contracts to be Extended

Hi Bridget – This is all I've got for those MAs re: a reference point for contract extensions; should be enough, right?

Ken Bragdon  
Administrative Specialist  
City of Austin - Purchasing Office  
124 West 8<sup>th</sup> Street  
Austin, TX 78701  
512-974-2035 (phone)  
[kennethbragdon@austintexas.gov](mailto:kennethbragdon@austintexas.gov)

Manager: Steve Aden, Corporate Purchasing Manager, 512-974-2002

For information about contracts and payments, please visit Austin Finance Online at:  
[www.austintexas.gov/finance](http://www.austintexas.gov/finance)



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**From:** Franklin, Tracy  
**Sent:** Tuesday, July 26, 2016 10:17 AM  
**To:** Bragdon, Kenneth <Kenneth.Bragdon@austintexas.gov>  
**Subject:** Law Department Contracts to be Extended

Ken,

Will you please extend the below Law Department contracts in AIMS when you get a chance?

Thanks so much!

Tracy

Get [Outlook for iOS](#)

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Firm	Effective Date	Matter No	Mat Ref	Dep Dt
Paul Hornsby & Company	12/12/2014	61264	Panhandle Notes LC vs City of Austin	PA150000020
French & Associates	5/6/2013	56721	Austin Fire Department - 2013 Department of Justice Investigation	PA130000043
Bickerstaff Heath Delgado Acosta LLP	11/7/2013	58108	Voter ID Law	PA140000011

Greenberg Traurig	12/15/2011	52704	AE Contract for IBM Billing System	PA120000015
Linebarger Goggan Blair & Sampson, LLP	12/31/2014	62946	Collections	NR150000001
Foley & Lardner, Attorneys at Law	1/23/2008	39219	General Aviation Advice & Counsel (General Regulatory Matters)	PA080000023
McDonald, Sutton & DuVal, PLC	1/28/2014	58767	Roomstore Inc.	PA140000029
Mayer Brown	2/14/2013	56285	MBE/WBE Issues	PA130000055
McCall, Parkhurst & Horton, L.L.P - Dallas	3/18/2013	56382	Public Finance and Tax Related Airport Matters	PA130000041
Scott Douglass & McConnico, L.L.P.	3/19/2012	52565	Austin Lifecare & Roman Catholic Diocese v COA, et al	PA120000023
Thompson & Knight, L.L.P.	3/21/2013	56383	Seaholm Redevelopment	PA130000037
Thompson & Knight, L.L.P.	5/31/2002	18738	RMMA	S020289
Thompson & Knight, L.L.P.	4/28/2011	50708	The Austin Bulldog v Council Members	PA110000049
Greenberg Traurig	5/3/2012	53845	Fayette Power Plant	PA120000027
Bickerstaff Heath Delgado Acosta LLP	5/13/2011	50807	Elections - Redistricting 2011	PA110000048
Reeves & Brightwell LLP	5/15/2014	59529	Waller Creek Tunnel	PA140000038
Greenberg Traurig	5/24/2012	54024	HUD 108 Family Business Loan	PA120000032
Law Offices of Ken Ramirez	5/24/2012	53700	Water Rights	PA120000030
Max Renea Hicks Attorney at Law	5/27/2011	50938	Texas State Senate and Federal Congressional Redistricting	PA110000051
Andrews Kurth L.L.P	6/4/2013	56974	ROCIP-General	PA130000056
McCall, Parkhurst & Horton, L.L.P - Dallas	6/7/2016	65328	REIT Formation	MA 5700 16061600037
Clarence A. West Attorney at Law	6/11/2013	57030	Telecommunication	PA130000060
Mary K. Sahs, P.C.	5/23/2013	56786	LCRA Water Management Plan	PA130000051
Husch Blackwell LLP	6/26/2014	59927	ABIA Hotel	PA140000046
Richards Rodriguez & Skeith	7/2/2014	59987	Austin Firefighter Association v COA	PA140000045
Sedgwick	7/3/2014	59995	State Highway 45 SW	PA140000057
Greenberg Traurig	7/23/2012	54516	Industrial Development Corp (Local Government)	PA120000039
Andrews Kurth L.L.P	7/29/2010	48226	New Central Library Construction Contract	PA100000080
Richards Rodriguez & Skeith	8/2/2013	57483	Larry Jackson Jr. vs City of Austin [Jackson, Larry (OC-City)]	PA130000067
Greenberg Traurig	8/14/2012	54653	Governance Utility Issues	PA120000040
Lynn Ross & Gannaway, LLP	8/15/2013	57607	Personnel Issues	PA130000071
Robert Icenhauer-Ramirez	8/22/2013	57669	Jackson, Larry (OC-Kleinert)	PA130000066
David Richards	8/24/2013	58243	ICRC	PA140000008
Reeves & Brightwell LLP	9/22/2011	51991	Central Texas 2011 Fires	PA110000079
Bickerstaff Heath Delgado Acosta LLP	9/29/2014	60712	Ethics Review Commission	PA140000063
Colette Holt & Associates	10/19/2006	34990	MBE-WBE Program - 2006	PA070000008
Nickie Whitaker	10/26/2014	60914	Reagan National v COA	PA150000008
Van Ness Feldman LLP	11/3/2014	60949	SH-45 (NEPA-ESA Issues)	PA150000010

Chief Craig Miller	11/7/2014	61031	Bradley v City of Austin et al	PA150000007
Denton, Navarro, Rocha Bernal Hyde & Zech, P.C.	11/10/2010	49379	Urban Renewal Project	PA110000010
Reeves & Brightwell LLP	11/26/2012	55378	Aigner, Ronya	PA130000007
Mondrik & Associates	12/10/2008	42790	Audit and Sales Tax Issues	PA090000008
McCall, Parkhurst & Horton, L.L.P - Dallas	12/22/2014	61322	Whisper Valley PID	PA150000016



## MEMORANDUM

**City of Austin  
Financial Services Department  
Purchasing Office**

**DATE:** January 22, 2014  
**TO:** Memo to File  
**FROM:** Lynn Rich, Buyer II  
**RE:** Various master agreements—refer to email referenced below

These master agreements were extended per email from Teresa Medina in the Law Department dated 12/9/2013.

There were no changes made to the funding of these master agreements.

The expiration dates were extended as work with the legal vendors was still pending at the time of the extension.

Yolanda Miller, Deputy Purchase Officer approved this method of contract extension in lieu of a formal amendment.

**Contracts:**

13010900007, PA080000074, PA080000079, PA090000004, PA090000008, PA090000041, PA090000062, PA090000063, PA100000039, PA100000044, PA100000045, PA100000053, PA100000059, PA100000080, PA110000010, PA110000079, PA110000086, PA120000015, PA120000020, PA120000023, PA120000025, PA120000027, PA120000029, PA120000030, PA120000031, PA120000032, PA120000039, PA120000040, PA120000041, PA130000007, PA130000009, PA130000011, PA070000008, PA080000023, PA110000002, PA110000021, PA110000026, PA110000027, PA110000029, PA110000049, PA110000051, PA110000077, S011246, S030424 and S050375

## Rich, Lynn

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**From:** Medina, Teresa  
**Sent:** Monday, December 09, 2013 2:06 PM  
**To:** Rich, Lynn  
**Subject:** RE: Central Purchasing Buyer for Law Dept  
**Attachments:** FY13 Contracts Status.xlsm

Below are the contracts that need to be extended in the green column is the date that they should be extended to. I've attached the document that you sent me with the same information.  
Blue rows are contracts that you are currently working on.

DOCUMENT ID	VENDOR NAME	DOCUMENT DESCRIPTION	AUTHORIZED-AMT	BEGIN DATE	EXPIR DATE
13010900007	Charles Phillip Forster	COA v ACME Brick Company	\$10,000.00	12/13/2012	12/12/2014
PA080000074	LAW OFFICES OF KEN RAMIREZ PLL	Waller Creek Tunnel Project TC	\$30,000.00	7/30/2008	7/29/2014
PA080000079	THOMPSON & KNIGHT L L P	Campaign Finance	\$10,000.00	9/8/2008	9/7/2014
PA090000004	EDWARDS FIRM (THE)	Establish Court Reporting Cont	\$10,000.00	12/1/2008	11/30/2013
PA090000008	Christina A. Mondrik	Sales Tax Audit 2002-2006	\$25,000.00	12/10/2008	12/9/2014
PA090000041	Smith, Robertson, Elliott, Gle	RFP for Commercial Retail Trac	\$75,000.00	3/24/2009	3/23/2014
PA090000062	Law Office of Randy T. Leavitt	Campaign Finance	\$50,000.00	9/8/2009	9/7/2014
PA090000063	GREENBERG TRAURIG L L P	Greenbert Traurig LLP for Wate	\$260,000.00	9/15/2009	9/14/2014
PA100000039	GREENBERG TRAURIG L L P	Holly Street Power Plant	\$40,000.00	1/29/2010	1/28/2014
PA100000044	Taylor Olson Adkins Srolla & E	Brackenridge Tract	\$152,000.00	2/19/2010	2/18/2014
PA100000045	Freilich & Popowitz LLP	Brackenridge Tract	\$152,000.00	2/19/2010	2/14/2014
PA100000053	Haynes and Boone, LLP	Tax Penalty 2009	\$15,000.00	4/2/2010	4/1/2014
PA100000059	LLOYD GOSSELINK ROCHELLE & TOW	2012 rate proceeding	\$2,850,000.00	5/13/2010	5/12/2014
PA100000080	ANDREWS & KURTH L L P	New Central Library	\$80,000.00	7/29/2010	7/28/2014
PA110000010	DENTON NAVARRO ROCHA & BERNAL	Urban Renewal Project	\$57,500.00	11/10/2010	11/9/2014

PA110000079	Reeves & Brightwell LLP	Central Texas 2011 Fires	\$150,000.00	9/22/2011	9/21/2013
PA110000086	THOMPSON & KNIGHT L L P	Gables/Seaholm Parking Garage	\$92,608.00	9/20/2011	9/19/2013
PA120000015	GREENBERG TRAURIG L L P	AE Contract for IBM Billing Sy	\$125,000.00	12/15/2011	12/14/2013
PA120000020	RANDY T. LEAVITT	Elected Official Complaint	\$10,000.00	2/28/2012	2/27/2014
PA120000023	SCOTT DOUGLASS & MCCONNICO LLP	Austin Lifecare & Roman Cathol	\$20,000.00	3/19/2012	3/18/2014
PA120000025	BROWN MCCARROLL L L P	American Airlines Bankruptcy	\$25,000.00	2/22/2012	2/21/2014
PA120000027	GREENBERG TRAURIG L L P	Fayette Power Plant	\$53,000.00	5/3/2012	5/2/2014
PA120000029	Meyertons, Hood, Kivlin, Kower	AFO Software	\$5,000.00	5/24/2012	5/23/2014
PA120000030	LAW OFFICES OF KEN RAMIREZ PLL	Water Rights	\$100,000.00	5/24/2012	5/23/2014
PA120000031	GREENBERG TRAURIG L L P	Guadalupe Power Partners	\$25,000.00	5/30/2012	5/29/2014
PA120000032	GREENBERG TRAURIG L L P	HUD 108 Family Business Loan	\$15,000.00	5/24/2012	5/23/2014
PA120000039	GREENBERG TRAURIG L L P	Industrial Development Corpora	\$30,000.00	7/23/2012	7/24/2014
PA120000040	GREENBERG TRAURIG L L P	Utility governanace matters	\$35,000.00	8/14/2012	8/13/2014
PA120000041	DENTON NAVARRO ROCHA & BERNAL	Texas Disciplinary Rules of Pr	\$5,000.00	9/6/2012	6/5/2014
PA130000007	Reeves & Brightwell LLP	Ronya Aigner	\$931,000.00	11/26/2012	11/25/2014
PA130000009	DENTON NAVARRO ROCHA & BERNAL	2013 Bargaining	\$250,000.00	10/18/2012	10/17/2014
PA130000011	Perkins Coie LLP	AE Compliance of Risk Manageme	\$25,000.00	11/20/2012	11/19/2014
PA070000008	Colette Holt & Associates	MBE-WBE Program - 2006	\$50,000.00	10/19/2006	10/18/2012
PA080000023	Foley & Lardner, Attorneys at Law	General Aviation Advice & Counsel (General Regulatory Matters)	\$49,000.00	1/23/2008	1/22/2014
PA110000002	Brown McCarroll, L.L.P.	Fayette Power Plant	\$259,550.00	11/1/2010	10/31/2012
PA110000021	Public Financial Management, Inc.	Reagan National Advertising v COA	\$10,700.00	12/9/2010	12/8/2012
PA110000026	Law Office of Randy T. Leavitt	Texas Open Meetings Act Process - Law Office of Randy T. Leavitt	\$203,000.00	1/28/2011	1/27/2013
PA110000027	Thompson & Knight, L.L.P.	Texas Open Meetings Act Issues - Thompson & Knight	\$163,000.00	1/28/2011	1/27/2013
PA110000029	Bickerstaff Heath Delgado Acosta LLP	Texas Open Meetings Act Issues - Bickerstaff Heath Delgado Acosta	\$78,000.00	1/28/2011	1/27/2013
PA110000049	Thompson & Knight, L.L.P.	The Austin Bulldog v Council Members	\$160,000.00	4/28/2011	4/27/2013
PA110000051	Max Renea Hicks Attorney at Law	Texas State Senate and Federal Congressional Redistricting	\$223,000.00	5/27/2011	5/26/2013
PA110000077	Richards Rodriguez & Skeith	North Walnut Trail Project	\$50,000.00	9/9/2011	9/8/2013
S011246	Law Offices of Ken Ramirez	Water Right Permit Matters	\$1,970,000.00	6/30/2000	6/6/2014
S030424	Clarence A. West Attorney at Law	Telecommunication-Cable-Right-of-way mgmt	\$53,000.00	8/28/2003	12/22/2014
S050375	Thompson & Knight, L.L.P.	Seaholm (T&K)	\$436,000.00	6/13/2005	6/12/2014

**City of Austin, Texas  
Purchasing Office**

**Master Agreement No.: 5700-PA110000051**  
**Date Issued: June 16, 2011**  
**Page 1**

Distribution:

**Law Dept**  
**ATTN: Teresa Medina**

Contracting Agency:

Purchasing Office

CSN/SCC, Commodity Code No.:

96149

Commodity/Service:

Texas State Senate &amp; Federal Congressional Redistricting

Estimated Dollar Value:

**Not To Exceed: \$53,000.00**

Cash Payment Terms:

Net 30

F.O.B. Point:

Destination

Contract Period:

5/27/2011 through 5/26/2013

### Extension Options:

None

Source, Address,

**Max Renea Hicks**  
**101 W. 6<sup>th</sup> St. Ste 504**  
**Austin, TX 78701**  
**MAX7144235**

Buyer Name and Signature:

Lupe Cruz, Buyer I  
Purchasing Office, (512) 974-9142

Requisition No:

5700-11060800386



City of Austin  
Law Department

301 W. 2<sup>nd</sup> Street, P.O. Box 1088  
Austin, Texas 78767-1088  
(512) 974-2268

(512) 974-2268  
Writer's Direct Line

(512) 974-2912  
Writer's Fax Line

September 20, 2011

Renea Hicks  
Max Renea Hicks Attorney at Law  
101 W. 6th Street, Suite 504  
Austin, TX 78701

RE: Amendment No. 1 to Engagement Letter Dated May 27, 2011 regarding Texas  
State Senate and Federal Congressional Redistricting.

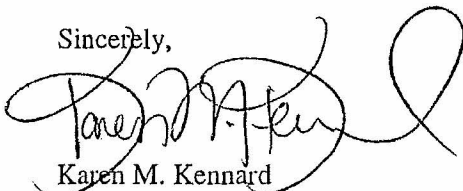
Dear Mr. Hicks:

This letter is to notify you of an increase in our original contract agreement to provide legal services concerning the above-referenced matter. The increase is for the amount of \$90,000.00, for a contract total not to exceed \$143,000.00. The total contract includes:

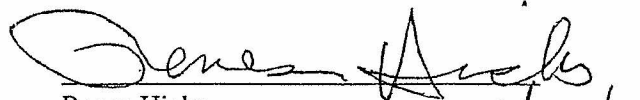
\$53,000.00 per the initial agreement of May 27, 2011; and  
\$90,000.00 per this supplemental agreement.

Please sign and return this letter to Teresa Medina in the self addressed envelope.

Sincerely,

  
Karen M. Kennard  
City Attorney

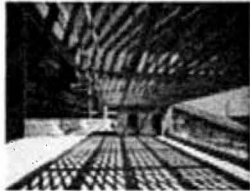
AGREED:

  
Renea Hicks  
Max Renea Hicks Attorney at Law 9/27/11

KMK/tmm

A U S T I N C I T Y C O U N C I L

## AGENDA



**Thursday, September 22, 2011**

The Austin City Council will convene at 10:00 AM on  
Thursday, September 22, 2011 at Austin City Hall  
301 W. Second Street, Austin, TX



Mayor Lee Leffingwell  
Mayor Pro Tem Sheryl Cole  
Council Member Chris Riley, Place 1  
Council Member Mike Martinez, Place 2  
Council Member Kathie Tovo, Place 3  
Council Member Laura Morrison, Place 4  
Council Member William Spelman, Place 5

For meeting information, contact the City Clerk, 974-2210

appropriate \$17,592 to conduct spay and neuter activities.

26. Approve negotiation and execution of Amendment No. 5 to the Interlocal Agreement with the AUSTIN INDEPENDENT SCHOOL DISTRICT for a 12-month extension for Teen Parent Child Care services in an amount not to exceed \$179,644, for a total agreement amount not to exceed \$838,220.
27. Approve negotiation and execution of Amendments to two contracts: (1) Amendment No. 4 for a 12-month extension to the contract with CHILD, INC. for child care services in an amount not to exceed \$84,928, for a total contract amount not to exceed \$424,640; and, (2) Amendment No. 4 for a 12-month extension to the contract with GENERATIONS CHILD DEVELOPMENT CENTERS, INC. for child care services in an amount not to exceed \$102,156, for a total contract amount not to exceed \$510,780.
28. Approve negotiation and execution of a social services Interlocal Cooperation Agreement with the Austin Travis County Mental Health Mental Retardation Center, d.b.a. Austin Travis County Integral Care, Austin, TX, to provide mental health support funding for a six month term beginning October 1, 2011 in an amount not to exceed \$840,580.
29. Authorize negotiation and execution of a Renewal to and Amendment of the Public Health Services Interlocal Agreement between the City and Travis County under which City provides certain public health services to Travis County, in exchange for payment of \$3,128,888, for a 12-month period beginning October 1, 2011.
30. Authorize negotiation and execution of amendments to three social services contracts with the following: COMMUNITY PARTNERSHIP FOR THE HOMELESS INC., DBA GREEN DOORS, in an amount not to exceed \$62,060, for a total contract amount not to exceed \$133,800; COUNCIL ON AT-RISK YOUTH, in an amount not to exceed \$176,400, for a total contract amount not to exceed \$467,439; and IMMIGRATION COUNSELING AND OUTREACH SERVICES, in an amount not to exceed \$70,540 for a total contract amount not to exceed \$108,033, to fill gaps in social services for homeless, youth, and refugee services, for one year terms from October 1, 2011 through September 30, 2012.

#### Law

31. Authorize negotiation and execution of an amendment to the legal services agreement with Reeves & Brightwell, LLP to pay for legal services related to Cause No. D-1-GN-11-001063; Dominic Chavez et al v. City of Austin et al; In the 419th Judicial District Court of Travis County, Texas, to increase funding in the amount of \$20,000, for a total contract amount not to exceed \$123,000. Funding is available in the Fiscal Year 2011-2012 of the Liability Reserve Fund.
32. Authorize negotiation and execution of an amendment to the legal services agreement with Renea Hicks to pay for legal services related to Eddie Rodriguez, et al v. Rick Perry et al. Cause No. SA-11-CA-635-OLG-JES-XR [Consolidated case], In the U.S. District Court for the Western District of Texas, San Antonio Division, to increase funding in the amount of \$90,000 for a total contract amount not to exceed \$143,000. Funding is available in the Fiscal Year 2010-2011 of the Law Department Operating Budget.

## A G E N D A



## Recommendation for Council Action

Austin City Council	Item ID	9481	Agenda Number	32.
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Meeting Date:	9/22/2011	Department:	Legal
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## Subject

Authorize negotiation and execution of an amendment to the legal services agreement with Renea Hicks to pay for legal services related to Eddie Rodriguez, et al v. Rick Perry et al. Cause No. SA-11-CA-635-OLG-JES-XR [Consolidated case], In the U.S. District Court for the Western District of Texas, San Antonio Division, to increase funding in the amount of \$90,000 for a total contract amount not to exceed \$143,000. Funding is available in the Fiscal Year 2010-2011 of the Law Department Operating Budget.

## Amount and Source of Funding

## Fiscal Note

Purchasing  
Language:

Prior Council  
Action:

For More  
Information:

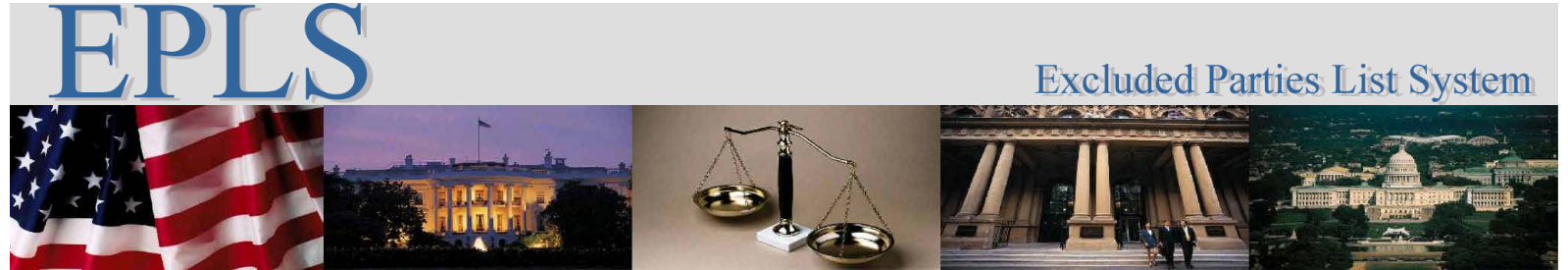
Boards and  
Commission  
Action:

MBE / WBE:

Related Items:

## Additional Backup Information

This lawsuit involves congressional redistricting. The City hired outside counsel Renea Hicks, an expert in this area of the law, to represent the City in this complex litigation.



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Individual : Max Hicks

As of 13-Oct-2011 4:58 PM EDT

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**City of Austin, Texas  
Purchasing Office**

**Master Agreement No.: 5700-PA110000051**

**Date Issued: June 16, 2011**

**Page 1**

**Distribution:**

**Law Dept**

**ATTN: Teresa Medina**

**Contracting Agency:**

**Purchasing Office**

**CSN/SCC, Commodity Code No.:**

**96149**

**Commodity/Service:**

**Texas State Senate & Federal Congressional Redistricting**

**Estimated Dollar Value:**

**Not To Exceed: \$53,000.00**

**Cash Payment Terms:**

**Net 30**

**F.O.B. Point:**

**Destination**

**Contract Period:**

**5/27/2011 through 5/26/2013**

**Extension Options:**

**None**

**Source, Address,**

**Max Renea Hicks  
101 W. 6<sup>th</sup> St. Ste 504  
Austin, TX 78701  
MAX7144235**

**Buyer Name and Signature:**

\_\_\_\_\_  
Lupe Cruz, Buyer I Date  
Purchasing Office, (512) 974-9142

**Requisition No:**

**5700-11060800386**

● **View All (1 of 1) : Approve action completed.**

**MA - 5700- PA110000051- 3- Modification- Final**

Action Menu

Load T and C Ship/Bill To Lines



▼ **General Information**

Document Name :		Procurement Folder : 1542
Record Date :	09/28/2011	Procurement Type ID : 1
Budget FY :	2011	Uncla
Fiscal Year :	2011	Cited Authority :
Period :	12	Effective Begin Date : 05/27
Document Description :	Texas State Senate and Federal Congressional Redistricting	Expiration Date : 05/26
Calculated Document Total :	\$53,000.00	Board Award Number : 32
Total Orders :	\$53,000.00	Board Award Date : 09/22
Total of Header Attachments :	0	T & C Template :
Total of All Attachments :	0	Allow Partial Payment : <input checked="" type="checkbox"/>
		Allow Partial Receipts : <input checked="" type="checkbox"/>
		Replaces Award Doc Code :
		Replaces Award Doc Dept :
		Replaces Award ID :
		Replaced By Award Doc Code :
		Replaced By Award Doc Dept :
		Replaced By Award ID :
		Default Form :

▼ **Modification**

Reason for Modification : Increased contract by \$90,000.00  
not to exceed \$143,000.00

► **Requestor Issuer Buyer**

▼ **Thresholds**

Minimum Order Amount :		Minimum Order Value : <input type="checkbox"/>
Maximum Order Amount :		Maximum Order Value : <input type="checkbox"/>
Not to Exceed Amount :	\$143,000.00	Not to Exceed : <input checked="" type="checkbox"/>

## ▼Extended Description

Extended Description :

Establish contract for legal services with Max Renea Hicks, regarding Texas State Senate and Federal Congressional Redistricting in an amount not to exceed \$53,000. Vendor code #MAX7144235. Effective 5/27/11 expiring 5/26/2013.

## ▼Default Shipping/Billing

Shipping Location : LW1

Law Department  
LEGAL SERVICES DIV  
301 W. 2ND ST  
Austin  
TX  
78701-3906  
US

Billing Location : LW1

Law Dept  
LAW DEPARTMEN  
P. O. BOX 1546  
Austin  
TX  
78767-1546  
US

Shipping Method :

Free On Board :

Delivery Type :

Estimated Delivery Days :

Shipping Additional Info :

Billing Additional Info :

## ▼Reporting

Reporting 1 : 30

Exceptions

Reporting 2 : S1

No Sustainability Impact

Reporting 3 : NA

NOT APPLICABLE

## ►Document Information

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**View All (1 of 1) : Approve action completed.**

**MA - 5700- PA110000051- 3- Modification- Final**

Action Menu

Load T and C Ship/Bill To Lines

### Renewal Period Summary

Line Number	Renewal Period Length	Renewal Period Unit
   1	0	Months
Insert New Line Insert Copied Line		First Prev <u>Go To</u> Next Last

### General Information

Renewal Period Length : 0

Renewal Period Unit : Months

Notification Days Prior to Expiration : 180

Effective Date : 05/27/2013

Expiration Date : 05/26/2013

Edit

Print

Copy Forward

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Menu




❶ **View All (1 of 1) : Approve action completed.**

**MA - 5700- PA110000051- 3- Modification- Final**


Action Menu

[Load T and C Ship/Bill To Lines](#)

**Authorized Department Summary**

	Line Number	Department	Department Name	Spending Limit	Ordered Amount
  	1	5700	Law	\$0.00	\$53,000.00
Insert New Line Insert Copied Line First Prev <a href="#">Go To</a> Next Last					

**General Information**

Department : 5700 

No Limit : ☒

Law

Active : ☒

Spending Limit : \$0.00

Exclude Department : ☐

Ordered Amount : \$53,000.00

Edit

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View All (1 of 1) : Approve action completed.

MA - 5700- PA110000051- 3- Modification- Final

Action Menu

Load T and C Ship/Bill To Lines

	Vendor Line	Vendor Customer	Legal Name	Not to Exceed Amount	Ordered Amount
  	1	MAX7144235	MAX RENEA HICKS		\$53,000.00
Insert New Line Insert Copied Line First Prev Go To Next Last					



General Information

Vendor Customer :	MAX7144235	Vendor Contact ID :	MAX71442351C
Legal Name :	MAX RENEA HICKS	Vendor Contact Name :	RENEA HICKS
Alias/DBA :		Vendor Contact Phone :	512-480-8231
Address Code :	1	Vendor Contact Phone Ext. :	
	101 W 6TH ST, STE 504	Vendor Contact Email :	RHICKS@RENEA-
	AUSTIN	Vendor Type :	Primary
	TX	Master Agreement Code :	MA
	78701-2934	Master Agreement Department :	5700
	US	Master Agreement ID :	PA110000051
Vendor Preference Level :	99		

Thresholds




Discount Information

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● **View All (1 of 1) : Approve action completed.****MA - 5700- PA110000051- 3- Modification- Final**[Action Menu](#)[Load T and C Ship/Bill To Lines](#)

	Commodity Line	CL Description	Description	Unit	Unit Price	Service Contract Amount	Discount Percentage
  	1	Texas State Senate and Federal Congressional Redistricting	Legal Services, Attorneys		\$0.00	\$53,000.00	0.00%

[Insert New Line](#) [Insert Copied Line](#)[First](#) [Prev](#) [Go To](#) [Next](#) [Last](#)[Load Catalog](#) [View/Edit Catalog](#) [Catalog Error Log](#)[Vendor 1: MAX7144235](#) >**General Information**

CL Description :	<input type="text" value="Texas State Senate and Federal Congressional Redistricting"/>	Lock Catalog List Price :	
Commodity :	<input type="text" value="96149"/> 	Lock Order Specs :	<input type="checkbox"/>
	Legal Services, Attorneys	Commodity Specs :	<input type="text"/>
Line Type :	<input type="text" value="Service"/>	Extended Description :	<input type="text"/>
Quantity :	<input type="text" value="0.00000"/>		
Unit :	<input type="text"/> 		
Unit Price :	<input type="text" value="\$0.00"/>		
Catalog :	<input type="text"/>		
Discount Percentage :	<input type="text" value="0.00%"/>	Service Contract Amount :	<input type="text" value="\$53,000.00"/>
List Unit Price :	<input type="text" value="\$0.00"/>	Service From :	<input type="text"/>
Discounted Unit Price :	<input type="text" value="\$0.00"/>	Service To :	<input type="text"/>
Discount Effective From :	<input type="text"/> 	T & C Template :	<input type="text"/> 
Discount Effective To :	<input type="text"/> 	Tax Profile :	<input type="text"/>
Vendor Preference Level :	<input type="text" value="99"/>	Total Tax Amount :	<input type="text" value="\$0.00"/>
Fixed Asset :	<input type="checkbox"/>	Line Total Amount :	<input type="text" value="\$53,000.00"/>
		Item Sub Total Amount :	<input type="text" value="\$53,000.00"/>
		Number of Attachments :	<input type="text" value="0"/>

- [Additional Information](#)
- [Reference Information](#)
- [Shipping & Billing](#)
- [Specifications](#)
- [Tolerance Information](#)

[Top](#)



City of Austin  
Law Department

301 W. 2<sup>nd</sup> Street, P.O. Box 1088  
Austin, Texas 78767-1088  
(512) 974-2268

(512) 974-2268  
Writer's Direct Line

(512) 974-2912  
Writer's Fax Line

May 27, 2011

Renea Hicks  
Max Renea Hicks Attorney at Law  
101 W. 6th Street, Suite 504  
Austin, TX 78701

RE: Provide legal services related to Texas State Senate and Federal Congressional  
Redistricting, as assigned by the City Attorney

Dear Mr. ~~Hicks~~ *Renea*:

This Engagement Letter confirms that you will represent the City of Austin to provide legal services concerning the above-referenced matter. The City requires outside counsel to follow certain policies outlined in the attached Terms of Engagement. Please sign and return this Engagement Letter to Teresa Medina in the enclosed envelope, confirming that you agree to these policies.

I am the in-house attorney responsible for managing this matter (the "Managing Attorney"). The City will pay for the legal services you provide, in a total amount not to exceed **\$53,000.00** for all fees and expenses billed under this agreement.

We have agreed that your billing rate for this matter is **\$350.00** per hour. The agreed billing rates for any other named attorney(s) and paralegal(s) authorized to work on this matter, if any, are shown on the attached **Rate Schedule**. **The City will not pay for work by any person not listed on the Rate Schedule unless I preauthorize the change in writing in an amendment to the Rate Schedule.** Unless later agreed to in writing, these hourly rates are set for the duration of this engagement.

If you require consultant or subcontractor services, you must receive prior written approval from me. Pursuant to the City's accounting and auditing policies, you must bill the City on your letterhead for services rendered by other firms, i.e., court reporters, record companies, and consultants. The City cannot pay invoices from other businesses if they were not hired directly by the City.

Renea Hicks

5/27/2011

Page 2

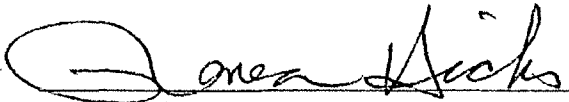
If you have any questions, please do not hesitate to call me.

Sincerely,



Karen M. Kennard  
City Attorney

**AGREED:**



Renea Hicks  
Max Renea Hicks Attorney at Law

Attachments:    Terms of Engagement  
                         Rate Schedule

KMK/tmm

**Outside Counsel Hourly Rate Schedule and Authorized Staff**

**The City will only pay for work done by the staff named and at the hourly rates listed below.**

The City expects that this matter will be leanly staffed and economically handled.

Work is to be done by the person with the appropriate qualifications and an appropriate hourly rate for the services performed.

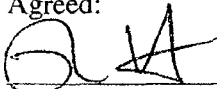
The City expects that work on city matters will be done at hourly rates that are a substantial discount from the firm's general billing rates.

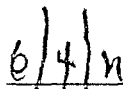
These hourly rates are set for the duration of the engagement.

Only the following people are authorized to work on this matter:

Max Renea Hicks	Partner	\$350.00/hr
Name	Classification (e.g., "partner," "associate," "paralegal")	Hourly Rate

Agreed:

  
\_\_\_\_\_  
Outside Counsel Initials

  
\_\_\_\_\_  
Date



## INSURANCE WAIVER

Date: **5/27/11**

Department: **Law**

Contractor/Vendor: **Max Renea Hicks Attorney at Law**

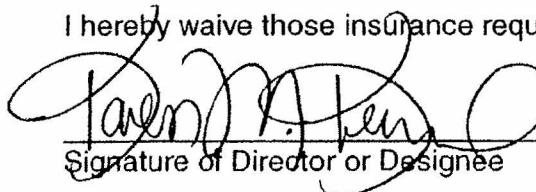
Description of Services: **Legal Services**

Buyer: **Lupe Cruz**

Insurance to be waived:

General Liability	<input checked="" type="checkbox"/>
Auto Liability	<input checked="" type="checkbox"/>
Worker's Compensation	<input checked="" type="checkbox"/>
<b>Professional Liability</b>	<input checked="" type="checkbox"/>

I hereby waive those insurance requirements shown for the above-mentioned contract.

  
\_\_\_\_\_  
Signature of Director or Designee

May 27, 2011  
Date

Notes Waive minimum requirement of \$1,000,000 professional liability insurance.

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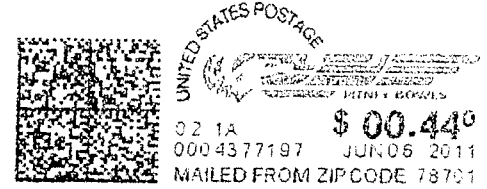
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**City of Austin**  
LAW DEPARTMENT  
P.O. Box 1088  
Austin, Texas 78767-1088

**RECEIVED**

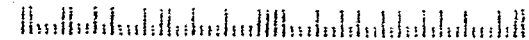
JUN 07 2011

**LAWDEPARTMENT**



City of Austin Law Department  
Teresa Medina  
P.O. Box 1088  
Austin, TX 78767-1088

78767+1088



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RQM - 5700- 11060800386- 1- New- Pending

Actions

Load Vendor List Ship/Bill To Lines



General Information

Document Name :

PCard ID :

Record Date :

PCard Exp :

Budget FY :

Accounting Profile :

Fiscal Year :

Procurement Folder :

Period :

Procurement Type ID :

Unclassified

Document Description :

Texas State Senate and Federal  
Congressional Redistricting

Tracking Number :

Warehouse :

Document Short Description :

Total of Header Attachments : 0

Total of All Attachments : 0

Actual Amount : \$53,000.00

Closed Amount : \$0.00

Closed Date :

Open Amount : \$53,000.00

Referenced Amount : \$0.00

Contact

Extended Description

Extended Description :

Establish contract for legal services with Max Renea Hicks,  
regarding Texas State Senate and Federal Congressional  
Redistricting in an amount not to exceed \$53,000. Vendor  
code #MAX7144235. Effective 5/27/11 expiring 5/26/2013.

Additional Information

Default Shipping/Billing

Document Information

Reporting

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