

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	14301	Agenda Number	41.
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Meeting Date:	April 26, 2012
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Department:	Purchasing
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Subject

Authorize award and execution of a 36-month requirement service contract for vehicle cleaning and washing services for the Fleet Services Department with H2O CAR EXPRESS, LLC, in an estimated amount not to exceed \$393,120 with three 12-month extension options in an estimated amount not to exceed \$186,624 for the first extension option, \$223,949 for the second extension option, and \$268,739 for the third extension option, for a total estimated contract amount not to exceed \$1,072,432.

Amount and Source of Funding

Funding in the amount of \$45,000 is available in the Fiscal Year 2011-2012 Operating Budget of Fleet Services. Funding for the 31 remaining months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest bid received.
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Prior Council Action:	
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For More Information:	Sydney Ceder, Sr. Buyer /974 2035
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Additional Backup Information

This contract establishes an annual service agreement for full-serve vehicle cleaning and washing services for city-owned vehicles. The majority of the contract will be used for police patrol sedans and will required special interior cleaning services on vehicles that have been soiled from routine transportation of alleged offenders.

The full-service wash will be performed by vendor supplied attendants on sedans and pickups up to ¾-ton capacity, and will include interior cleaning such as vacuuming, cleaning of windows and mirrors, and exterior cleaning such as wiping and hand drying of the vehicles.

The City of Austin does not have the facilities to provide these services. Award is based on the lowest responsive bidder offered in three geographical zones of the city (North, Central, and South), that provides convenient locations for most city vehicles.

MBE/WBE solicited: 0/7

MBE/WBE bid: 0/0

BID TABULATION

IFB No. SSC0205

VEHICLE CLEANING AND WASHING SERVICES
(3 Zones with estimated annual amount of \$108,000)

<u>VENDOR</u>	<u>UNIT PRICE CARS, LIGHT TRUCKS AND VANS</u>	<u>UNIT PRICE POLICE PATROL SEDANS</u>	<u>TOTAL UNIT BID</u>
H2O Car Express, LLC Austin, Texas	\$6.29	\$85.00	\$91.29
Squeeky Clean Car Wash Austin, Texas	\$4.00	NB	\$4.00*

*Vendor did not submit a bid for all three zones and did not submit a bid for the cleaning of police patrol sedans.

A copy of the bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- Adequate competition.
- Fifty-two notices were sent, including seven MBEs. There were no known WBEs. Two bids were received, with no response from the MBEs.
- The pricing offered represents no change in price from the last contract award January 2008.

APPROVAL JUSTIFICATION

- Lowest bid. H2O Car Express, LLC is the current provider.
- The Purchasing Office concurs with the Fleet Department's recommended award.
- Advertised in the Austin American-Statesman and on the Internet.

