

A G E N D A



Recommendation for Council Action (Purchasing)

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| Austin City Council | Item ID: | 15793 | Agenda Number | 26. |
| Meeting Date: | June 7, 2012 | | | |
| Department: | Purchasing | | | |
| Subject | | | | |
| Authorize award and execution of a 36-month requirements service contract with YOSAN, INC. dba INTERNATIONAL BUILDING SERVICES, or one of the other qualified bidders for IFB-BV No. PAX0217, to provide window cleaning services for various City Departments at various City locations, in an estimated amount not to exceed \$325,780, with three 12-month extension options in estimated amounts not to exceed \$154,656 for the first extension option, \$185,587 for the second extension option, and \$222,705 for the third extension option, for a total estimated contract amount not to exceed \$888,728. | | | | |
| Amount and Source of Funding | | | | |
| Funding in the amount of \$22,375 is available in the Fiscal Year 2011-2012 Operating Budget of various City Departments. Funding for the remaining 32 months of the original contract period and extension options is contingent upon available funding in future budgets. | | | | |
| Fiscal Note | | | | |
| There is no unanticipated fiscal impact. A fiscal note is not required. | | | | |
| Purchasing Language: | Best evaluated bid of five bids received. | | | |
| Prior Council Action: | | | | |
| For More Information: | Sai Xoomsai, Buyer II, 974-2133 | | | |
| Boards and Commission Action: | | | | |
| Related Items: | This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation. | | | |
| MBE / WBE: | This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation. | | | |
| Additional Backup Information | | | | |

This contract will provide interior and exterior window cleaning services, on an as-need basis, for City owned facilities of the Aviation Department, Building Services Department, Library Department, Police Department, Fire Department, and Convention Center Department. Yosan Inc. will provide the necessary staging, equipment, supplies, and personnel to perform the required services. The services provided under this agreement will comply with all applicable City of Austin guidelines, as they relate to cleaning and safety.

This request allows for the execution of a contract with a bidder, who provides the best value to the City, that Council selects. If this bidder does not execute a contract with the City, staff will return to Council so that Council may select another best-value bidder and authorize a contract with this bidder.

In order to determine the best value to the City, evaluation criteria included labor rate, cost of material, cost of equipment rental, and sustainability.

MBE/WBE solicited: 13/0

MBE/WBE bid: 0/0

BID TABULATION
IFB-BV No. PAX0217
Window Washing Service
18 line items

| <u>Vendor</u> | <u>Total Price</u> |
|---------------------------------------------------------------------------------------|---------------------------|
| Yosan, Inc. Db. International Building Services Austin, TX | \$ 72,040.00 |
| Commercial Building Maintenance, Corp. Syosset, NY | \$84,950.00 |
| Jericson, Inc. Georgetown, TX | \$215,790.00 |
| Norman T Ward Leander, TX | \$228,263.00 |
| Zero Error, Inc. Austin, TX | * |

* Zero Error, Inc. did not bid all required line items on the solicitation bid sheet; therefore, was consider non-responsive and cannot be considered for award.

The expenditures for the first 12 months of this contract are estimated to be \$89,500.

A copy of complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Sixty-seven notices were sent, including 13 MBEs. There are no known WBEs for this commodity code. Five bids were received. The MBEs did not respond.
- c. This is the first contract for these services; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Best-evaluated bid.
- b. The Purchasing Office concurs with the Aviation Department, Building Services Department, Library Department, Police Department, Fire Department, and Convention Center Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.