



Approved 5.15.12

**WEATHERIZATION COMMITTEE  
MINUTES**

**REGULAR MEETING  
Tuesday, April 17, 2012**

**The Weatherization committee convened on Tuesday, April 17, 2012 at City Hall, 301 West 2nd Street in the Executive Session Room, # 1027 in Austin, Texas.**

**1. CALL TO ORDER**

Chair, Mr. Andy Ramirez called the Board Meeting to order at 3:10 p.m.

Board Members in attendance were Andy Ramirez, Barbra Boeta and Anne Harutunian.

**2. APPROVAL OF MINUTES**

The minutes from March 20, 2012 regular meeting were approved on a motion by Ms. Harutunian and second by Chair, Mr. Ramirez. Motion passed 3-0.

**3. CITIZEN COMMUNICATION: GENERAL**

Mr. Karl Daniels, CVI Development stated concerns regarding considering prime contractors Jay Reese on the Lady Bird Lake project has history of not meeting MBE/WBE goals on projects and not negotiating in good faith with subcontractors.

Mr. Ramirez informed Mr. Daniels as directed by counsel to speak in generalities as this project is in the no contact period.

Ms. Harutunian invited Mr. Daniels to the full Advisory Committee meeting to address this issue.

**4. NEW BUSINESS**

Ms. Jan Lawson, Director of Business Development and Contract Compliance, Austin Energy (AE) briefed Committee on recommendations adopted from the ARRA Weatherization Assistance Program implemented in the development of the draft Home Energy Assistance Program (HEAP) facilitated by Austin Energy.

Mr. Joe Guerrero, Program Coordinator, Austin Energy (AE) briefed the Committee with a Power Point presentation on the draft Home Energy Assistance Program (HEAP) Weatherization program facilitated by Austin Energy.

**5. STAFF REPORTS**

Ms. Veronica Lara provided the Committee with a copy of the February 2012 ARRA Weatherization Services MBE/WBE Participation report.

**6. AGENDA ITEMS**

- a. Report from Austin Energy regarding the close-out of the ARRA Weatherization Assistance Program.
- b. Discuss and make recommendations on the new Austin Energy Weatherization program regarding minority participation.

## **7. ADJOURNMENT**

Chair, Andy Ramirez adjourned the meeting at 4:35 p.m.

DRAFT