



Approved 6.19.12

**WEATHERIZATION COMMITTEE
MINUTES**

**REGULAR MEETING
Tuesday, May 15, 2012**

The Weatherization committee convened on Tuesday, May 15, 2012 at City Hall, 301 West 2nd Street in the Executive Session Room, # 1027 in Austin, Texas.

1. CALL TO ORDER

Chair, Mr. Andy Ramirez called the Board Meeting to order at 3:01 p.m.

Board Members in attendance were Andy Ramirez, Barbra Boeta, Anne Harutunian and Brian Walters (in none voting capacity)

2. APPROVAL OF MINUTES

The minutes from April 17, 2012 regular meeting were approved with attendance verification on a motion by Ms. Boeta and second by Ms. Harutunian. Motion passed 3-0.

3. CITIZEN COMMUNICATION: GENERAL

Ms. Carol Hadnot, Austin Area Black Contractors (ABCA) wanted to thank you to Joe Guerrero, Jan Lawson, Rosie Truelove, Advisory Committee and Council Committee for making sure recommendation are going to be included on upcoming Weatherization program. City employees

Mr. Ramirez entertained a resolution commending city staff, trade associations and Committee members who worked diligently to make sure the recommendations adopted and utilized by Austin Energy staff and did a great job making it all come together. Motion seconded by Barbra Boeta and passed 3-0.

4. NEW BUSINESS

a. Mr. Joe Guerrero, Program Coordinator, Austin Energy (AE) briefed the Committee with a Power Point presentation on ARRA Weatherization program close out which ended April 30, 2012. He provided an update to include the estimated closing totals based on the May 1st calculations. There were 1886 households in the programs and \$6,755,627 spent weatherization the homes.

b. Ms. Rosie Truelove, Director, Contract Management Department (CMD) and Danielle Guevara, Contract Relations Consultant, CMD briefed the Committee with a Power Point presentation on the Home Energy Assistance Program Weatherization program solicitation and provided status on the Request for Qualification and contract documents.

5. STAFF REPORTS

Ms. Debra Dibble provided the Committee with a copy of the March 2012 ARRA Weatherization Services MBE/WBE Participation report.

6. AGENDA ITEMS

- a. Update from Austin Energy regarding the close-out of the ARRA Weatherization Assistance Program.
- b. Discuss and make recommendations regarding the HEAP Weatherization program solicitation.

7. ADJOURNMENT

Chair, Andy Ramirez adjourned the meeting at 3:53 p.m.

DRAFT