

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	16554	Agenda Number	49.
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Meeting Date:	August 2, 2012
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Department:	Purchasing
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Subject

Authorize award and execution of a 36-month requirements service contract with TRIPLE B CLEANING, INC. to provide kitchen hood cleaning services for the Austin Convention Center Department, in an estimated amount not to exceed \$105,000 with three 12-month extension options in estimated amounts not to exceed \$35,000 per extension option, for a total estimated contract amount not to exceed \$210,000.

Amount and Source of Funding

Funding in the amount of \$5,833 is available in the Fiscal Year 2011-2012 Operating Budget of the Convention Center Department. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest bid received.
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Prior Council Action:	
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For More Information:	Sai Xoomsai, Buyer II, 974-2133
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Additional Backup Information

This contract will provide kitchen hood cleaning services on as-needed basis for the Convention Center Department.

Kitchen hoods have the potential to become a firetrap if grease and oil are not cleaned out regularly. Over time, grease and grime deposits can coagulate and turn into an extremely flammable glue-like substance inside the kitchen hood system that, with enough heat, can potentially ignite. This contract will ensure the kitchen hoods are in compliance with local and national fire codes.

MBE/WBE solicited: 21/3

MBE/WBE bid: 0/0

BID TABULATION

IFB No. PAX0029

Kitchen Hood Cleaning Services

4 line items

<u>Vendor</u>	<u>Total Price</u>
Triple B Cleaning, Inc. Dallas, TX	\$29,350
3 E Cleaning, Co. Austin, TX	\$32,640
River City Power Washing Austin, TX	\$54,480

The expenditures for the first 12 months of this contract are estimated to be \$35,000.00

A copy of complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- Adequate competition.
- One hundred eighty notices were sent, including 21 MBEs and 3 WBEs. Three bids were received. The MBE/WBEs did not respond.
- This is the first contract for these services; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- Lowest bid received
- The Purchasing Office concurs with the Convention Center Department's recommended award.
- Advertised in the Austin American-Statesman and on the Internet.