

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

17451

Agenda Number

43.

Meeting Date:

August 16, 2012

Department:

Purchasing

## Subject

Authorize award and execution of a one time purchase with SATELLITE SHELTERS, INC., to provide portable office trailers for the Public Works Department, in an amount not to exceed \$122,606.

## Amount and Source of Funding

Funding is available in the Fiscal Year 2011-2012 Operating Budget of the Public Works Department.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing  
Language:

Lowest bid received.

Prior Council  
Action:For More  
Information:

Erin Grace, Buyer I, 972-4017

Boards and  
Commission  
Action:

Related Items:

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

## Additional Backup Information

This contract is for the purchase of three portable office trailers for the Public Works Street & Bridge Operations. The Public Works Street & Bridge Operations currently offices approximately 60 field personnel and 6 full time supervisors at two service centers, located at 4411 Meinardus Drive and 6301 Harold Court, in three portable office buildings.

These office trailers are currently under an expiring lease and the Public Works Department has a long range operational need to continue to house employees in these buildings, as the current structures on the sites are at capacity occupancy. The foundation system installed is for extended use. Infrastructure utilities were connected to these buildings in 2010 and include water, sewer, phone, and IT communications equipment. If these units are removed, the Department would need to acquire leased space off site at a considerably larger expense with less operational efficiency.

MBE/WBE solicited: 26/13

MBE/WBE bid: 0/0

**BID TABULATION**

IFB No. EAG0214

Purchase And Installation Of Portable Office Trailers  
(10 line items)

<b><u>Vendor</u></b>	<b><u>Total Price</u></b>
Satellite Shelters Inc. New Braunfels, TX	\$122,606.00
Sustainable Modular Management Inc. Dallas, TX	\$214,788.12
Mobilease Modular Space Inc Mansfield, TX	\$831,716.00
Williams Scotman Georgetown, TX	\$848,325.00
AG Construction Management Austin, TX	\$1,478,419.00

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. One hundred seventy notices were sent, including twenty-six MBEs and thirteen WBEs. There are no MBEs registered for this commodity. Five bids were received, with no response from the MBEs or WBEs.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Public Works Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.