



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &  
Small Business Procurement Program Advisory Committee**

**Tuesday, September 4, 2012**

**Board & Commission Room 1101**

**301 W. 2<sup>nd</sup> Street, City Hall**

**Austin, Texas**

**5:30 p.m.**

**AGENDA**

**CALL TO ORDER**

**1. APPROVAL OF MINUTES**

Approval of the Committee minutes from the August 7, 2012 regular meeting.

**2. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**3. OLD BUSINESS**

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Presentation from City staff regarding the study of the overlap in service provider contracts administered by SMBR and EGRSO including possible action on a resolution of support.
- b. Update from the City staff regarding Underground Distribution Construction Services & Maintenance (MASTEC North America) and Dunlap Substation (Pending Award) projects.
- c. Update from City staff regarding the Pickfair Recreation Center ADA & Parks Improvement and Conley-Guerrero Senior Activity Center Renovations (Rebid) project contracting issues.
- d. Review and discussion regarding the Third Party Agreement procedures.

**4. NEW BUSINESS**

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Review of the MBE/WBE and Small Business Procurement Advisory Committee's progress on 2012 goals.
- b. Update from SMBR staff regarding contractor goal performance report card on awarded contracts.

**5. STAFF REPORTS**

- a. Monthly report and update from SMBR regarding the Small Business Construction Program (SBCP).
- b. Monthly report and update from SMBR regarding Request for Changes.
- c. Monthly report and update from SMBR regarding Council Awards.

**6. AGENDA ITEMS**

Discussion and possible action on setting agenda items for the proposed regular meeting on Tuesday, October 2, 2012.

**ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dolores Gonzalez, City of Austin ADA Coordinator, at (512) 974-3256 for additional information; TTY users route through Relay Texas at 711. For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Procurement Program Advisory Committee, please contact Jolene Cochran at 974-7673.