



**Sustainable Food Policy Board
APPROVED**

**AUGUST MEETING MINUTES
Monday, August 27, 2012**

The Sustainable Food Policy Board (SFPB) convened on Monday, August 27, 2012, at Boards and Commissions Room, 301 W. Second Street, Austin, Texas.

Board Members in Attendance:

Erin Flynn	Kathy Green	Rob Borowski
Paula McDermott – Chair	Michele Murphy-Smith	Ronda Rutledge – Vice Chair
Mary Teeters	Toni Tipton-Martin	

Absent Board Members:

Marla Camp	Paige Hill	Adam King
Karla Loeb	Katherine Nicely	

Staff in Attendance:

Marisa Balancier, HHSD	Robert Kingham HHSD	Philip Huang, HHSD
Juanita Jackson, TC-HHS/VS	Ashley Pudnos, HHSD	Jake Steward, PARD
Kristine Hansen, HHSD		

CALL TO ORDER

Chair Paula McDermott called the meeting to order at 12:38p.m.

1. CITIZEN COMMUNICATION

- a. Shaleiah Fox and McCall Johnson
 - Co-Founders of Fresh Chef Society
 - Inform board of their organization designed to teach eating lifestyle and culinary arts skills to youth aging out of foster care.

2. NEW BOARD MEMBER INTRODUCTIONS/ CHANGES [10 MINUTES]

- Board Members introduced themselves, stated relevant experience and named the Council member or County official who appointed them.

3. APPROVAL OF MINUTES OF JULY 23, 2012.

- Member Michele Murphy-Smith made motion to accept the minutes.
- Member Erin Flynn seconded the motion.
- Amendment made to attendance - new board member Rob Borowski was unaware of his appointment to board. Name removed from absence list.
- Amendment made to title item G (2) - was repeat of item G (1) title. Changed to Food Production and Business.
- Motion passed 8-0-0.

4. DISCUSS AND TAKE APPROPRIATE ACTION

- A. Board Economic Analysis Update (Paula McDermott) [3 Minutes]
- Paula read portions of resolution for record.
 - No Action Taken.
- B. August 9th Meeting with Health Department and Farm and Farmers Market Representatives Regarding Permits Update. (Paula McDermott) [5 Minutes]
- Single point of contact for farmers market permit issues: Marcel Elizondo (512) 978-0308
 - No Action Taken
- C. Updated Work Plan Overview (Michele Murphy Smith) [5 minutes]
- Overview of working groups presentation.
 - Hard copy of work plan provided as backup documentation.
 - No Action Taken.
- D. Food Surplus and Salvage Presentation by Brandi Clark and Mark McKim [20 Minutes]
- No Action Taken.
- *Member Mary Teeters left at 2:02 p.m.; Member Rob Borowski stated that he too had to leave
- E. Work Group Reports [20 minutes]
1. Food Access and Wellness Related Groups
 - a. Food Security Working Group and CAN meeting
 - No Action Taken
 - b. Supplemental Nutrition Assistance Program and Utility Discount (Robert Kingham)
 - No Action Taken
 - c. Community Outreach and October Community Meeting (Michele Murphy Smith)
 - Member Kathy Green moved to change Community Meeting date from Sunday, October 21, 2012 to Monday, October 22, 2012.
 - Member Toni Tipton-Martin seconded motion.
 - Motion passed 7-0-0
 2. Food Production and Business Related Groups
 - No Action Taken.
- F. Food Day/Week Activities and Proclamation (Marla Camp) [10 minutes]
- Item not discussed – Meeting adjourned due to lack of quorum.
 - No Action Taken
- G. Bylaws Review and Board Representation Tracking (Paula McDermott) [5 minutes]
- Item not discussed – Meeting adjourned due to lack of quorum.
 - No Action Taken

5. ANNOUNCEMENTS

- A. Community Meeting – Monday, October 22, 2012
- B. Food Day – Wednesday, October 24, 2012
- C. FARFA Conference – September 10th-11th
- D. Slow Food Presentation – October 10th
- E. Wheatsville Board Meeting – September 25th
- F. Community Happenings

6. SUMMARY OF ACTION ITEMS

- Community meeting changed from Sunday, October 21, 2012 to Monday, October 22, 2012.

7. FUTURE AGENDA ITEMS

- A. Sustainability Office Briefing – September
- B. City Bond and Farmland Preservation
- C. Travis County Related Activities/Programs/Work Plans - October
- D. Working Group Reports
 - 1. Food Access and Wellness Related Groups
 - a. City/County Venues - October

ADJOURNMENT

Meeting was adjourned at 2:15p.m.