



**Impact Fee Advisory Committee Meeting Minutes  
July 10, 2012  
Waller Creek Center, Room 105  
625 East 10th Street  
Austin, Texas**

**For more information go to: [www.austintexas.gov/ifac](http://www.austintexas.gov/ifac)**

**AGENDA**

J.R. (Hank) Kidwell, P.E. (Chair)  
William Moore

Kris Bailey  
Brian Rodgers

Richard Kallerman  
David Vitanza

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**A. CALL TO ORDER – July 10, 2012, 5:30 p.m.**

*Chair Hank Kidwell called the meeting to order at 5:31. Members Hank Kidwell, David Vitanza, Dick Kallerman, Bill Moore and Brian Rodgers were present. Member Kris Bailey arrived during discussion of item 3.*

**B. CITIZEN COMMUNICATION**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

*No citizens were signed up to speak.*

**C. DISCUSSION ITEMS FOR COMMITTEE'S REVIEW**

**1. Introductions and Overview of Impact Fee Advisory Committee (IFAC).**

*There were no new committee members, staff nor visitors present, thus there was no discussion on this item.*

**2. Discuss and take action on the Semi-Annual Impact Fee Report for October 1, 2011 through March 31, 2012 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.**

*IFAC committee members discussed the report with AWU staff members.*

*Brian Rodgers questioned the math he had done on page five, Six-month Capital Recovery Fee Collections as of March 31, 2012, which showed 72 fee units in the CURE, but that gives an amount per fee unit of \$857. Jennifer Castellon, AWU Finance, surmised that the discrepancy may be caused by the unit data and the money data being pulled from two different accounting systems.*

*Dick Kallerman brought up the issue of the bar graphs and the information we might gather from review of the data over the long term. Of special interest would be an analysis of the percentage of the waived fees. Is the percentage level, increasing or decreasing over time? He would like a 10 year trend line analysis of the long term waiver data.*

*Bill Moore asked if the waivers for the Southeast Travis County MUDs discussed last time were going to show up on the semi-annual report as a separate item or be thrown in with some citywide category. Brian Long noted that the dollar amount cap will require that the MUD waivers will be separate when the billing system captures it. The staff has been working on a method to track the waiving of the fee in the connection billing system.*

*For additional detail, please reference the audio-recording.*

*Brian Rodgers moved to accept the Semi-Annual Impact Fee Report for October 1, 2011 through March 31, 2012, Dick Kallerman seconded, and it was approved 5-0-0-1, Kris Bailey absent.*

3. Discuss components and status of the 2012 update to the Impact Fee Land Use Assumptions and Impact Fee Capital Improvements Plan.

*IFAC members and AWU staff discussed the impact fee update issues as well as the process for including public stakeholder input. For more information on this discussion, reference the audio recording.*

*The IFAC set its next IFAC meeting to discuss the draft preliminary reports on Tuesday, Sept. 4, 2012, at 6:00 PM. Friday, August 24 or Monday, August 27, 2012, are the target dates for making the reports available to the IFAC.*

4. Discuss and take action on the protocol for setting meetings, staff requests for review, and information dissemination with regard to the Impact Fee Advisory Committee.

*Item introduced by Chair Hank Kidwell. He said the discussion just completed covered this agenda item sufficiently.*

#### **D. ADJOURN**

*Chair Hank Kidwell asked for a motion to adjourn at about 6:35 PM. Motion to adjourn made by Bill Moore, seconded by Brian Rodgers. All voted in favor 6-0-0-0.*