

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	19052	Agenda Number	54.
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Meeting Date:	October 11, 2012
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Department:	Purchasing
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## Subject

Authorize award and execution of a 12-month requirements supply contract with RICKY B. TURNER, dba 4-T RANCH, to provide hay for the Austin Police Department Mounted Patrol Unit horses in an estimated amount not to exceed \$32,400, with four 12-month extension options in estimated amounts not to exceed \$35,640 for the first extension option, \$37,422 for the second extension option, \$39,293 for the third extension option, and \$41,258 for the fourth extension option, for a total estimated contract amount not to exceed \$186,013.

## Amount and Source of Funding

Funding in the amount of \$29,700 is available in the Fiscal Year 2012-2013 Operating Budget of the Austin Police Department. Funding for the remaining 25 months of the original contract period and extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest bid received.
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Prior Council Action:	
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For More Information:	Colleen Athey, Senior Buyer, 974-2938
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Related Items:	
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## Additional Backup Information

This contract will provide hay for APD Mounted Patrol Unit horses. Currently, the Mounted Patrol unit has fourteen horses in inventory that are owned by the City.

The duties of the Mounted Patrol Unit include crowd management, special events, traffic and parking enforcement, search and rescue, and support to ground officers. A minimum of four horses are deployed every Thursday, Friday, and Saturday night throughout the downtown entertainment district. On special event weekends as many as ten horses are deployed for crowd control purposes. The Unit also averages fifteen to twenty appearances per year at local schools, summer camps, and other events throughout the City.

A consistent source of quality hay is essential to maintain the health and nutritional requirements of the horses.

As a contingency, APD has implemented a strategy to secure hay in the event of a disruption of service.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

**BID TABULATION**

**IFB No. CEA0060**

**Hay**

**(1 line items)**

**Vendor**

**Total Price for a 12-Month Period**

**Ricky B. Turner, dba 4-T Ranch  
Manor, TX**

**\$32,400**

**Nixon Engineering  
Austin, TX**

**\$35,100**

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Fifty eight notices were sent. Two bids were received. There are no known MBE/WBEs for this commodity code.
- c. The pricing offered represents a 3% increase from the last spot purchase made in June 2013.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Austin Police Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.