

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	19192	Agenda Number	59.
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Meeting Date:	October 11, 2012
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Department:	Purchasing
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## Subject

Authorize award and execution of a 36-month requirements service agreement with ACP INTERNATIONAL dba SA-SO, to provide indoor and outdoor decals for the Austin Resource Recovery Department's Strategic Initiatives Division in the amount not to exceed \$120,600, with three 12-month extension options in an amount not to exceed \$40,200 per extension for a total contract amount not to exceed \$241,200.

## Amount and Source of Funding

Funding in the amount of \$40,200 is available in the Fiscal Year 2012-2013 approved Operating Budget of the Austin Resource Recovery Department (ARR). Funding for the remaining 24 months of the original contract period and for the extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest bid received.
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Prior Council Action:	
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For More Information:	Steve Cocke, Buyer II, 974-2003
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Boards and Commission Action:	To be reviewed by the Zero Waste Advisory Committee on October 10, 2012.
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Related Items:	
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## Additional Backup Information

This contract is for the purchase of indoor and outdoor decals for Austin Resource Recovery (ARR) Department.

The Universal Recycling Ordinance, No. 20101104-018, adopted on November 4, 2010, requires commercial properties larger than 100,000 square feet and multi-family properties with more than 75 dwelling units to provide on-site recycling service effective October 1, 2012. The decals contract will assist property owners and commercial haulers in implementing the requirement of the ordinance. Upon request, the City will provide stickers to area service providers in order to ensure consistency of labeled containers. The department has committed to provide large uniform decals to waste companies doing business in Austin. The contract will also provide ARR employees a convenient way to purchase various decals needed for promotions or labeling of carts, ensuring a fair price and consistent quality of products.

ACP International dba SA-SO will supply these decals.

MBE/WBE solicited: 1/1

MBE/WBE bid: 0/0

**BID TABULATION**  
**IFB SDC0250**  
**INDOOR AND OUTDOOR DECALS**  
**(23 Line Items)**

<b><u>VENDOR</u></b>	<b><u>TOTAL BID</u></b>
ACP International dba SA-SO Arlington, TX	\$40,200
ProGraphix Austin, TX	\$54,125
BuildASign, LLC Austin, TX	\$74,090
International Nameplate US, Inc Longview, TX	\$135,335
Aus-Tex Printing & Mailing Austin, TX	\$143,041

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office Website.

**PRICE ANALYSIS**

a. Adequate competition.

- b. One hundred forty two notices were sent, including five MBE and seven WBE firms. Five bids were received, with no responses from the MBE /WBEs.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received.
- b. The Purchasing Office concurs with ARR's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.