AUSTIN CITY COUNCIL

AGENDA



Recommendation for Council Action

Austin City Council	**Item ID**	19901	**Agenda Number**	5.
Meeting Date:	11/1/2012	**Department:**	Health and Human Services	

Subject

Authorize execution of a 12-month interlocal agreement with the TEXAS DEPARTMENT OF STATE HEALTH SERVICES, BUREAU OF VITAL STATISTICS, for remote certification of vital records for a one-year term beginning October 1, 2012 in an amount not to exceed $100,000, with four 12-month extension options not to exceed $120,000 per extension option.

Amount and Source of Funding

Funding in the amount of $50,000 is available in the Fiscal Year 2012-2013 Operating Budget of the Health and Human Services Department. Funding for the remaining 12 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no anticipated fiscal impact. No fiscal note required.

Purchasing Language:	
Prior Council Action:	
For More Information:	Raquel Moreno, Registrar of Vital Records, Disease Prevention Health Promotion Division, 972-5220; Janet Pichette, Chief Epidemiologist, 972-5486; Chris Crookham, Agenda Coordinator, 972-5010.
Boards and Commission Action:	
MBE / WBE:	This interlocal agreement is exempt from the MBE /WBE Ordinance. This exemption is in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
Related Items:	

Additional Backup Information

This interlocal agreement will allow staff members of the Health and Human Services Department's Office of Vital Records (OVR) continued access to the vital records database maintained by the Texas Department of State Health Services (DSHS). The OVR provides certified copies of birth and death records. Access to the DSHS database will allow OVR staff members to issue birth and death certificates that originally were issued specifically for Travis County births and deaths, to now include issuance of birth and death certificates from all counties throughout Texas for Austin residents. The birth certificates issued via this database employ a State-recommended security format that helps prevent identity theft and other types of fraud by restricting the personal information printed on the birth and death certificates. The OVR has been successfully using this database since 1997. Based on current usage and 2000 Census data, the OVR estimates that it will use the database to access and print approximately 25,000 birth and death certificates during the 2012-13 Fiscal Year.