

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

Agenda Number

14.

Meeting Date:

November 1, 2012

Department:

Purchasing

Subject

Authorize award and execution of a 36-month service contract with ALTEC, INC., to provide original equipment manufacturer parts and repair services for utility equipment for the Fleet Services Department in an amount not to exceed \$360,050 with three 12-month extension options in estimated amounts not to exceed \$168,910 for the first extension option, \$201,742 for the second extension option, and \$241,141 for the third extension option, for a total estimated contract amount not to exceed \$971,843.

Amount and Source of Funding

Funding in the amount of \$91,437 is available in the Fiscal Year 2012-2013 Operating Budget of the Fleet Services Department. Funding for the remaining twenty-five months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing
Language:

Sole bid received.

Prior Council
Action:For More
Information:

Sydney Ceder, Sr. Buyer /974 2035

Boards and
Commission
Action:

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Related Items:

Additional Backup Information

This service contract will provide for original equipment manufacturer (OEM) parts and repairs services for Altec, Ford and Sterling utility equipment. The City currently owns and operates various makes and models of utility equipment such as auger drills, cable placers, digger derricks, pressure augers, utility bodies, truck mounted cranes and bucket trucks that will be covered by the services provided by this contract annually and on an as needed basis.

This equipment will be serviced on-site by the contractor's technicians. In the case that the equipment cannot be repaired at the City's facility the vendor will transport the equipment to their local repair facility.

MBE/WBE solicited: 23/4

MBE/WBE bid: 0/0

BID TABULATION

IFB-BV No. SSC0087

UTILITY EQUIPMENT AND COMPONENTS, PARTS AND REPAIR SERVICES
(50 Line Items)

VENDOR **TOTAL PRICE OF A SAMPLE OF 50 MOST COMMONLY USED PARTS**

Altec, Inc.
Saint Joseph, Missouri

\$13,668.35

A copy of the bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Eighty-two notices were sent including twenty-three MBEs and four WBEs. One bid was received. MBEs and/or WBEs did not respond.
- c. This is the first contract of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Sole bid.
- b. The Purchasing Office concurs with the Fleet Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.