

**AUSTIN – TRAVIS COUNTY EMS ADVISORY BOARD
MEETING MINUTES**

WEDNESDAY, November 2, 2011



The Austin – Travis County EMS Advisory Board convened on November 2, 2011, 15 Waller Street, in Austin, Texas at 9:30 a.m.

Board Members in Attendance: Susan Pascoe, Bob Taylor, Paul Carrozza, Paula Barr, Carlos Brown, Hector Gonzales

Board Members Absent: Donald Patrick, Mark Clayton

Other Attendees: Ernesto Rodriguez, Vivian Holmes, John Ralston, James Shamard, Keith Simpson, Jeff Hayes, Jose Cabanas, Danny Hobby, Terry Browder, Steve Stewart, Tony Marquardt

1. CALL TO ORDER –November 2, 2011

Chair Taylor called the meeting to order at 9:30 a.m.

2. REVIEW AND APPROVAL OF MINUTES

The minutes for the regular meeting of May 4, 2011 were approved on Board Member Barr's motion, Vice Chair Pascoe's second on a 5-0 vote; Board Member Gonzales absent from vote.

3. CITIZEN COMMUNICATION: GENERAL - None

4. CREATE WORKGROUP TO REVIEW STAFFING CONFIGURATION

Motion to create a workgroup to look at system configuration; the group will consist of Chair Taylor, Vice Chair Pascoe and Board Member Carrozza as approved on Vice Chair Pascoe's motion, Board Member Barr's second on a 6-0 vote.

5. ELECT OFFICERS FOR FY 2011-2012

- Motion by Board Member Barr to approve Chair Taylor's continuance as Chair for the Austin – Travis County EMS Advisory Board on Vice Chair Pascoe's second on a 6-0 vote.
- Motion by Chair Taylor to approve Vice Chair Pascoe's continuance as Vice Chair for the Austin – Travis County EMS Advisory Board; Board Member Barr seconded on a 6-0 vote.

6. REVIEW OF REPORTS FOR FY11 Q3, Q4 AND EOY

- James Shamard reviewed 3rd Qtr and End of Year reports.
- Chief Rodriguez went over the new layout and reviewed reports 4th Qtr.
- Dr. Cabanas reviewed Stemi, Stroke and Trauma reports for 4th Qtr.
- Mr. Hobby reviewed the STAR Flight Report.

7. OTHER BUSINESS

- Mr. Hobby advised that the RFS report will be ready on Friday. He will review with the consultants and look at how to make improvements. Mr. Hobby will be presenting it to Travis County Commissioners in February; therefore review by this Board can take place at the February 1, 2012 meeting before he presents it to Travis County Commissioners.
- Interlocal Agreement: Austin City Council and Travis County Commissioners Court adopted the general provisions in the latest Interlocal agreement which is valid until September 30, 2012.
- Introduction of Dr. Jose Cabanas, new Associate Medical Director with the Office of the Medical Director. His specialties are Research and performance improvement.
- Dr. Hinchey reviewed a PowerPoint presentation explaining what has been done since the introduction to Philosophy of Five.
- Dr. Cabanas reviewed an update on EMS System Performance Improvement Process.

NEXT MEETING: Wednesday, February 1, 2012.

FUTURE AGENDA ITEMS: Update on EMS Improvement Collaborative; Review Travis County RFS Report; Adopt By-Laws.

8. ADJOURN

Chair Taylor adjourned the meeting at 11:16 a.m., without objection.