



**NOTICE OF A MEETING OF THE  
SUSTAINABLE FOOD POLICY BOARD  
EXECUTIVE COMMITTEE  
MONDAY, NOVEMBER 19, 2012, 12:30 PM  
CITY HALL, BOARDS & COMMISSIONS ROOM, RM 1101  
301 W. SECOND STREET  
AUSTIN, TEXAS**



**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION**

Each speaker signed up prior to the meeting being called to order will be called in order of sign-up and will be allowed three minutes to speak about items not posted on the agenda.

**2. APPROVAL OF MINUTES OF OCTOBER 15, 2012 MEETING**

**3. DISCUSS AND TAKE APPROPRIATE ACTION**

A. Board Recommendations Follow-up

- 1) Food Recovery (Austin Resource Recovery Staff)
- 2) City Urban Agriculture Exemption
- 3) Economic Analysis – memo from EGRSO
- 4) SNAP and Central Texas Food Assistance Programs Outreach and Incentives

B. Community Engagement

- 1) October Community Board Meeting
- 2) Working Group Outreach Guidelines/Process
- 3) Data and Information Monitoring/Collection/Distribution

C. Sustainable Food Policy Board Infrastructure and Protocol

- 1) Meetings Protocol -Citizen Communication, Robert's Rules, Board Member Representation/Conflict of Interest
- 2) Bylaws Review and Appointments (Paula McDermott)
- 3) Web Presence and Data Links (Paula McDermott)
- 4) Annual Report Publication - Community Speaking Tracking
- 5) Meeting Dates and Times
- 6) Annual Work Plan Process and timing

D. Working Group Briefings

- 1) Food Security
- 2) Healthy, Local, Sustainable Food in City/County Venues
- 3) City/County Planning Processes (Bonds/Budgets/Comp. Plan)

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- 4) Distribution & Processing of Local Meats
- 5) Affordable Water for Sustainable Farming
- 6) Retail Capacity Building

**4. ANNOUNCEMENTS**

Community Happenings – Wheatsville Board Meeting (November 27<sup>th</sup>), Food for Black Thought film screening (East Austin Food Stories – December 5<sup>th</sup>), Eat/Drink Local Week (Raj Patel – December 2nd)

**5. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS**

A. November 26th Meeting

- 1) Sustainability Office Briefing
- 2) Board Recommendations Follow-Up
- 3) Community Engagement
- 4) Sustainable Food Policy Board Infrastructure - Bylaws and Agenda Setting Overview
- 5) Working Group Briefings and Recommendations - Healthy, Local, Sustainable Food in City/County Venues

B. December Executive Committee Meeting

- 1) Board Recommendation Follow-Up
- 2) Community Engagement
- 3) Sustainable Food Policy Board Infrastructure
- 4) Working Group Briefings

C. Future Board Meetings

- 1) Travis County Related Activities/Programs/Work Plans
- 2) COA Urban Ag Program Briefing

**ADJOURNMENT**