

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	20415	Agenda Number	56.
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Meeting Date:	December 6, 2012
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Department:	Purchasing
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Subject

Authorize negotiation and execution of a Amendment No. 3 to a contract with OPEN TEXT INC, for additional licenses, maintenance and support for the Enterprise Document Imaging and Management System (EDIMS), in an amount not to exceed \$203,667 with increases to three existing 12-month extension options in amounts not to exceed \$36,542, \$42,783 and \$47,061 respectively, for a total contract amount not to exceed \$868,224.

Amount and Source of Funding

Funding in the amount of \$160,000 is available in the Fiscal Year 2012-2013 Operating Budget of Communications and Technology Management. Funding for the remaining contract period and the extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Contract Amendment
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Prior Council Action:	December 15, 2011, Approved contract with four extension options.
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For More Information:	Brenda Helgren, Sr. Buyer/974-9141
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Related Items:	
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Additional Backup Information

EDIMS is the City of Austin's enterprise document imaging and management system which was initially purchased in 2004. This system is currently being used by the Office of Vital Records, Human Resources, Office of the City Clerk and Purchasing. Watershed Protection is in the process of implementing the system to be followed by Public Works and others.

City of Austin departments want to implement EDIMS to better manage their multiple paper documents. The desire is to continue using Open Text for the remaining department implementations. This amendment is for an additional 200 RM licenses, 200 DM licenses and 10 Admin licenses anticipated to be needed by the City over the next four years.

The amendment also includes an amount for maintenance and support for 29 additional licenses that were not included in the original agreement, but were added in the first year of the contract. This document management system is a critical application for providing public access to City documents. The vendor provides unlimited support calls, upgrades, enhancements, modifications and fixes as part of the maintenance and support agreement. Open Text, Lincolnshire, IL, is the sole provider of maintenance and support for this software system.

Contract Summary	NA120000048	
Contract History	Description	Amount
Original Contract	12-month contract (\$80,357) for the enterprise document imaging and document management system with four 12-month extension options (\$88,392, \$97,231, \$106,954, \$117,650)	\$490,584
Amendment No. 1	Additional Licenses	\$20,089
Amendment No. 2	Additional Licenses	\$27,498
Proposed Amendment No. 3	410 additional licenses, maintenance and support	\$330,053
	Total contract amount	\$868,224