



**NOTICE OF MEETING
SUSTAINABLE FOOD POLICY BOARD
EXECUTIVE COMMITTEE
MONDAY, JANUARY 22, 2013 AT 12:30PM
CITY HALL, BOARDS & COMMISSION ROOM, FIRST FLOOR
301 W. SECOND STREET
AUSTIN, TEXAS, 78701**



AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION

Each speaker signed up prior to the meeting being called to order will be called in order of sign-up and will be allowed three minutes to speak about items not posted on the agenda

2. APPROVAL OF MINUTES OF NOVEMBER 19, 2012

3. DISCUSS AND TAKE APPROPRIATE ACTION

- A. Board Recommendations Follow-up
 - 1. Supplemental Nutrition Assistance Program and Central Texas Food Assistance Program Outreach and Incentives
 - 2. Economic Analysis Study
- B. Community Engagement
 - 1. Working Group Outreach Guidelines/Process
 - 2. Data and Information Monitoring/Collection/Distribution
- C. Working Group Briefing and Recommendations
 - 1. Healthy, Local, Sustainable Food in City/County Venues
 - 2. Distribution & Processing of Local Meats
- D. Sustainable Food Policy Board Infrastructure and Protocol
 - 1. Board Work Plan Process and Timing
 - 2. Annual Report Publication – Community Speaking Tracking
 - 3. Bylaws Language and Terms Definitions
 - 4. Board Member Appointments

4. ANNOUNCEMENTS [5MINUTES]

- A. Community Happenings
 - 1. 2013 TOFGA Conference-Texas Organic Farmers and Gardeners Conference; February 7-10; Hilton Austin Airport
 - 2. UT Health Science Center Nutrition Class Presentation – February 19th
 - 3. City of Austin Food Summit - March

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least four (4) days before the meeting date. Please call Robert Kingham, at the City's Health and Human Services Department, at (512) 972-6469 for additional information; TTY users route through Relay Texas at 711.

For more information about the Sustainable Food Policy Board, please contact Robert Kingham at (512) 972-6469.

5. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS

A. January 28th Meeting

1. Board Recommendations Follow-Up
Supplemental Nutrition Assistance Program and Central Texas Food Assistance Program Outreach and Incentives
2. Community Engagement
 - a. Working Group Outreach Guidelines/Process
 - b. Data and Information Monitoring/Collection/Distribution
3. Working Group Briefing and Recommendations
Healthy, Local, Sustainable Food in City/County Venues
4. Sustainable Food Policy Board Infrastructure and Protocol
 - a. Board Work Plan
 - b. Board Member Appointments

6. FUTURE AGENDA ITEMS [5 MINUTES]

- **PRESENTATION – TRAVIS COUNTY RELATED ACTIVITIES /PROGRAMS/WORKPANS - FEBRUARY**
- A. Board Recommendations Follow-up
 1. City Urban Agriculture Exemption – March/April
 2. Economic Analysis – March/April
 3. Food Recovery
 - B. Community Engagement
 - C. Sustainable Food Policy Board Infrastructure
 - D. Working Group Briefing
Distribution & Processing of Local Meats - March

ADJOURNMENT

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