

City of Austin

Small & Minority Business Resources (SMBR)

***Certification Presentation to MBE/WBE and
Small Business Advisory Committee***

January 2, 2013

www.austintexas.gov/smbr



What is Certification?

- Determination of a business' eligibility to participate in the Procurement Programs is based on City of Austin's City Code and Rules and federal regulations
- Eligibility is determined by reviewing a certification application and backup documentation to determine **ownership, management and independent control** by socially and economically disadvantaged business owners



MBE & WBE Program

- The Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) is the City of Austin's program for socially and economically disadvantaged business owners
- Eligibility is determined by reviewing business documents, City Code 2-9(A-D)-15, Program Rules, and Small Business Administration's (SBA) Business Size Standards.



Social and Economic Disadvantaged

- Individual(s) must provide documentation to verify social and economic disadvantaged status
 - Presumed Groups
 - Minority
 - Asian American
 - African American
 - Native American
 - Hispanic American
 - Women
- Personal Net Worth (PNW) or Alternate PNW (MBE/WBE only)
 - \$1,320,000 limit for DBE Program
 - \$1,391,000 limit for MBE/WBE Program (changes annually)



Key Criteria

- Applicant firm must be **fifty-one percent (51%)** owned, managed and independently controlled by Economically and Socially Disadvantaged individual(s)
- Applicant(s) must have **experience** directly related to the firm's scope of work, and **manage & control** the day-to-day operations
- Firm must have a facility located in Texas from which it maintains adequate personnel, equipment, materials and facilities to perform in its area(s) of specialty for a minimum of three months prior to submitting application
- Must be a for profit business



Small Business Administration Criteria

- Firm must be a small business as defined by Small Business Administration's (SBA) Small Business Size Standards
- Documents reviewed
 - Tax Returns (3yr. average)
 - Indicate Primary Industry on tax returns
 - Employee Quarterly Reports (average number of employees yearly)



Key Criteria Cont'd

- Applicant firm must be viable and independent
- Firm must be a legal entity recognized by the State of Texas or County Clerks office
- Site Visits
 - Interview applicant(s)
 - Visual inspection and review of business location
 - Verify resources to conduct business



Certification Types

Types of Certification offered by the City of Austin	Certification	Projects/ Funding Source	Applicants' Max PNW	Site Visit
Minority-Owned Business Enterprise (MBE)	COA Certifies	City of Austin projects & funding	\$1,391,000	COA discretion
Women-Owned Business Enterprise (WBE)	COA Certifies	City of Austin projects & funding	\$1,391,000	COA discretion
Dual Certification – minority female (MBE/WBE)	COA Certifies	City of Austin projects & funding	\$1,391,000	COA discretion
Disadvantaged Business Enterprise (DBE) / Airport Concession Disadvantaged Business Enterprise (ACDBE)	COA Certifies	Federal funding	\$1,320,000	Federal Requirement

Historically Underutilized Business (HUB) is a certification program offered by the State of Texas.

The State of Texas accepts City of Austin certified vendors as candidates for HUB certification for qualified applicants.



Disadvantaged Business Enterprise (DBE)

- The City of Austin is one of 6 members of the Texas Unified Certification Program (TUCP)
- Through the agreement with the Texas Unified Certification Program (TUCP) the City of Austin is responsible for certifying businesses in the surrounding five county areas (Travis, Williamson, Hays, Caldwell & Bastrop)
- Applies to all federally-funded projects receiving US Department of Transportation (USDOT) funds in the state except concessions
- Certification guidelines per 49 CFR Part 26 for socially and economically disadvantaged business owners
- DBE Certification is used for federally-funded projects, such as: Aviation, Highways, and Public Transit



Airport Concessions Disadvantaged Business Enterprise (ACDBE) Program

- The Airport Concessions Disadvantaged Business Enterprise (ACDBE) program is for socially and economically disadvantaged business owners
- Review business documents, based on Federal Regulations (49 CFR Parts 23 & 26), and business size standards to determine certification eligibility
- Airport Concession DBE Certification can be used for any Airport in Texas that receives federal funding



ACDBE Program

- Business must be capable of providing goods or services for concessions at Airports
- ACDBE Certification is used for Airport Concessions program opportunities including car rental contracts
- 49 CFR Part 23 compliance guidelines
- Only projects funded by Federal Aviation Administration (FAA)



SBE Certification

Criteria for Construction Business Owner:

- Must be a small business as defined by SBA guidelines for Subsector 238-Specialty Trade Contractors
- Three year average gross receipts must not exceed \$14M
- Register as a vendor with Vendor Connection
- Owner(s) and/or Owner's CPA must complete an affidavit attesting to firm meeting size standard
- Owner(s) must provide a resume



Contact information

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