



Approved 1.15.13

**WEATHERIZATION COMMITTEE
MINUTES**

**REGULAR MEETING
Tuesday, November 20, 2012**

The Weatherization committee convened on Tuesday, September 18, 2012 at City Hall, 301 West 2nd Street in the Executive Session Room, # 1027 in Austin, Texas.

1. CALL TO ORDER

Chair, Mr. Andy Ramirez called the Board Meeting to order at 3:08 p.m.

Board Members in attendance were Andy Ramirez and Barbra Boeta.

2. APPROVAL OF MINUTES

The minutes from September 18, 2012 regular meeting were approved on a motion by Mr. Ramirez and second by Ms. Boeta. Motion passed 2-0.

3. CITIZEN COMMUNICATION: GENERAL

There were no citizen's communications.

4. OLD BUSINESS

a. Ms. Rosie Truelove, Director, Contract Management Department (CMD) and Mr. Edward Campos, Division Manager, CMD provided an update to the Committee regarding the Home Energy Assistance Program (HEAP) solicitation which will be two tiers. The Tier 1 solicitation will be let in December. At that time it will be in the no contact period.

b. Mr. Joe Guerrero, Program Coordinator, Austin Energy (AE) provided updates to the Committee regarding the budget allocation of the additional proposed funding from Austin Water Utility for water conservation on the Customer Assistance Program, the Home Efficiency Assistance Program (HEAP) and the Leverage Weatheration Repair Rehab Assistance Program (LWRAP).

5. STAFF REPORTS

There were no updates on the ARRA Weatherization Services MBE/WBE Participation report. Final reporting will be provided at next month's meeting contingent upon final payments from AE.

6. AGENDA ITEMS

No agenda items were set.

7. ADJOURNMENT

Chair, Andy Ramirez adjourned the meeting at 3:30 p.m.