

A G E N D A



Recommendation for Council Action

Austin City Council Work Session	Item ID	22232	Agenda Number	A.1
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Meeting Date:	2/12/2013	Department:	Budget Office
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Subject

Approve an ordinance amending the Fiscal Year 2012-2013 Operating Budget (Ordinance No. 20120910-001) to transfer and appropriate funds for cemetery maintenance and operations, and for implementation of a civil service system and establishment of council districts as approved by the voters in November of 2012.

Amount and Source of Funding

Funding is available in the FY 2012-13 Budget Stabilization Reserve Fund and Support Services Fund Operating Budgets.

Fiscal Note

Fiscal information is provided in the Additional Backup Information section.

Purchasing Language:	
Prior Council Action:	
For More Information:	Ed Van Eenoo, Deputy Chief Financial Officer / 974-2638
Boards and Commission Action:	
MBE / WBE:	
Related Items:	

Additional Backup Information

On November 6, 2012, voters approved Proposition No. 3 establishing council districts and Proposition No. 10 establishing a civil service system. Staff is recommending a mid-year budget amendment to fund the costs associated with each of these two voter approved propositions so that they can be implemented timely. For Proposition No. 3, \$80,500 is needed for the Office of the City Auditor for outreach efforts for application processes related to City redistricting. The Commission that will conduct the redistricting process also needs an additional \$140,000 for advertising consultants, outside attorney, and temporary staff related to creating single-member districts. Proposition No. 10 includes \$163,723 in funding for three new full-time equivalents in the Human Resources Department to implement the civil service system. The recurring costs for these three positions in future fiscal years will be funded through the City's cost allocation plans. Staff has included an additional \$6,266 for contractals and commodities and \$19,835 in one-time costs for computer hardware and software. The total cost impact for these two Propositions are \$410,324.

Additionally, the City's current vendor for the five City-owned cemeteries has notified the Parks and Recreation Department (PARC) that the vendor intends to terminate their contract effective March 31, 2013. Under contract, the vendor currently provides sales and administration, cemetery operations, and burial services. To ensure services are not disrupted, PARC needs to continue operations until a new vendor is selected. PARC's request includes one-time costs of \$764,790 for rental equipment, utilities, tools and supplies, and personnel costs of \$666,368 for two full-time equivalent positions and 25 temporary positions. Offsetting these expenses are an anticipated increase in revenue of \$700,000 from cemetery sales and burial revenue and an additional \$255,000 in available fund balance in the Cemetery Fund. The total net impact is \$476,158.

The total five-year impact for the General Fund of these amendments is \$1,306,754.

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Total Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	<u>476,158</u>	<u>195,597</u>	<u>203,421</u>	<u>211,558</u>	<u>220,020</u>
Net Budget Impact	<u>(476,158)</u>	<u>(195,597)</u>	<u>(203,421)</u>	<u>(211,558)</u>	<u>(220,020)</u>

The total five-year impact for the Support Services Fund of these amendments is \$1,661,099.

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Total Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	<u>410,324</u>	<u>294,545</u>	<u>306,327</u>	<u>318,580</u>	<u>331,323</u>
Net Budget Impact	<u>(410,324)</u>	<u>(294,545)</u>	<u>(306,327)</u>	<u>(318,580)</u>	<u>(331,323)</u>