

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

21908

Agenda Number

33.

Meeting Date:

February 14, 2013

Department:

Purchasing

Subject

Authorize award, negotiation, and execution of various requirements supply and service agreements for a 12-month period through the following cooperative purchasing programs: TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD), U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE, and TEXAS MULTIPLE AWARD SCHEDULE (TXMAS), for the purchase and installation of furniture and fixtures for offices and various areas for various City Departments, in an estimated amount not to exceed \$2,000,000 each and combined, with four 12-month extension options in an estimated amount not to exceed \$1,700,000 each and combined per extension option, for a total estimated contract amount not to exceed \$8,800,000, each and combined.

Amount and Source of Funding

Funding in the amount of \$1,500,000 is available in the Fiscal Year 2012-2013 Operating Budget of various City departments. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing
Language:

Cooperative Purchase

Prior Council
Action:For More
Information:

Sai Xoomsai, Senior Buyer, 972-4016

Boards and
Commission
Action:

To be reviewed by the Electric Utility Commission on January 28, 2013.

Related Items:

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting

	opportunities were identified; therefore, no goals were established for this contract.
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Additional Backup Information	
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These contracts are for the purchase and installation of various types of furniture and fixtures for various projects managed through the Building Services Department (BSD), Austin Energy (AE), and for various remodeling and expansion projects by City departments. This is an indefinite requirements contract and no firm order is definite until required.

BSD currently provides maintenance and support services to over 200 buildings located throughout the City of Austin. Support services include assisting in the purchase and installation of a variety of office furniture, including but not limited to, modular systems, seating, and conference room furniture. BSD is frequently requested to assist City offices to redesign office spaces to accommodate new staff or project requirements. To maintain the original design features and for consistency, BSD must order from the same furniture company. This contract will allow the BSD to be more efficient in delivering timely responses to its customers.

AE's Facilities Management provides maintenance and support services to 20 separate locations. Support provided includes coordinating the purchase and installation of a variety of office furniture including modular systems, conference room and office furniture, and seating. As part of its Facilities Master Plan, AE plans to remodel and repurpose areas in several facilities which will require the purchase of modular furniture including cubicles and office furniture including desks, chairs, and shelving. When possible, AE re-uses furniture and fixtures in its existing inventory. These agreements will allow a price comparison between companies included in the cooperatives to ensure the best value to the City.

To ensure compliance with the MBE/WBE ordinance, in the event subcontracting opportunities are identified throughout the duration of the project, the Contractors are required to adhere to the MBE/WBE Program Requirements and contact SMBR for assistance.

The Contractors will also be required to include sustainability measures in line with the City's policies, including compliance with appropriate LEED® criteria for indoor air contaminants, FSC certification of wood, waste recycling and recycled content of products.

These cooperative purchasing programs have all been competitively bid and negotiated, and offer deep discounts up to 74% off list prices. In addition, local vendors are included in the contracts and will be utilized for any installation service.